

AGENDA  
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BACK

## Rangeworthy Parish Council ORDINARY MEETING

Date: **Tuesday 5<sup>th</sup> November 2024**  
Time: **7.30pm**  
Location: **Lister Room, Memorial Hall, Wotton Road**

### Distribution:

Cllr. W. Moody (Chairman)  
Cllr. L. Haigh  
Cllr. M.J. Steer  
Cllr. K. Livall  
Cllr. P. Morse  
Parish Council Website

This report contains information available to the Clerk and is presented to Cllrs. to aid the decision-making process.

Members of the public attending the meeting may address Parish Councillors during the Public Participation section before the start of the meeting. After Public Participation has finished, members of the public will only be allowed to speak if invited to do so by the Chairman.

Should an item of business become 'confidential' or 'exempt', members of the public and press shall be excluded from the meeting room.

If a member of the public or press intends to film or audio record this meeting, please contact the Clerk beforehand so that all necessary arrangements can be made.

Report Issued: 31<sup>st</sup> November 2024

Amendments:

**RANGEWORTHY PARISH COUNCIL  
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**PUBLIC PARTICIPATION**

Members of the public are invited to raise any matters concerning the Parish

1. **Apologies for Absence** - to RESOLVE reasons for absence.
2. **Declarations of Interest Relating to Agenda Items** – to receive and NOTE declarations of a disclosable pecuniary, other non-disclosable pecuniary or non-pecuniary nature.
3. **Minutes of the Previous Meeting** – RESOLVE to approve minutes of the ordinary meeting held on Tuesday 1st October 2024.
4. **South Gloucestershire Councillors Report** – to receive and NOTE any reports
5. **Clerk's Report** – 1 To receive updates and NOTE Clerk's Timesheet:

27/09	09:15	11:15					2.00	Meeting Prep
28/09	10:30	11:00					0.50	Emails
29/09			02:00	03:00			1.00	Invoices
30/09	09:00	09:30					0.50	Emails
01/10					07:00	10:15	3.25	Meeting
02/10					08:00	09:30	1.50	Update web site and Logo
03/10	10:00	11:00	12:15	02:30			2.25	Planting Day Flyer. IAFC
04/10		10:00	12:00				2.00	Charities Commission
05/10	09:00	09:30					0.50	Emails
06/10		10:00	12:00				2.00	Research on track way work already completed
07/10	10:30	11:15					0.75	Context Planning Ltd
08/10	10:00	10:45					0.75	IAFC Rec Ground issue re parking
09/10	10:00	12:00					2.00	National Archives / Glos Records
10/10					08:30	09:15	0.75	Parish News
11/10	09:30	10:00					0.50	Emails
12/10		10:00	12:00				2.00	Looking at CIL statement sent and required
13/10			02:00	03:15			1.25	Andrea/Nat West
14/10	09:30	10:15					0.75	Emails
15/10	07:30	07:40	10:00	12:05			2.25	Boiler Service
16/10	09:30	10:00					0.50	Attempt Bank rec - missing statements
17/10	09:00	09:30					0.50	Emails
18/10	10:00	11:30			02:00	03:30	3.00	Heavy Horses at Rec Field
19/10	10:00	12:00	12:00	01:00			3.00	Planting Day
20/10	11:00	12:30					1.50	Planting Day Report. Heavy Horses Letter
21/10	09:00	09:30					0.50	Emails and chase playground hedge cutting
22/10	10:30	12:00					1.50	Play equipment providers
23/10			03:00	04:00			1.00	SLCC Advice Line re IAFC
24/10	10:30	11:30	02:00	03:00			2.00	eOn updated details and meter reading. Consultation extensions
25/10			01:15	02:00			0.75	SGC Childrens Home
26/10			03:30	04:30			1.00	Emails & SLCC Pay Rate Research
27/10					06:00	07:00	1.00	Calculate Pay Rates
28/10	09:00	10:00			05:00	07:00	3.00	Meeting Prep
29/10					03:00	05:00	2.00	Resending messages and emails
30/10	11:00	12:00					1.00	Fly Tipping
31/10	09:30	10:30					1.00	Emails
<b>Total for month</b>								<b>49.75</b>
<b>Cumulative total</b>								<b>142.75</b>
<b>Should = 117</b>								

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2. NOTE Nat West have confirmed to previous Clerk that JW has been added as signatory but no bank statements have been received

3. NOTE revised pay rates issued by SLCC

<https://www.slcc.co.uk/local-government-pay-claim-2024-25-update-pay-rates/>

<b>2024/25 New Pay Rates Calculation</b>				
<b>Jennie</b>				
<b>Hours worked:</b>				
August	39			
September	39			
October	39			
	<b>117</b>			
SCP 13	23/24	24/25	Difference per Hour	
	£ 13.93	£ 14.60	£ 0.67	
	117 x	0.67	<b>£ 78.39</b>	Owed
<b>Pro Rata Pay Rates at Increased Rate</b>				
£ 26,873.00	£6,538.20	24.33%	£ 544.85	Old Rate
£ 28,163.00	£6,852.06	24.33%	£ 571.01	New Rate
<b>Andrea</b>				
April	39			
May	39			
June	39			
	<b>117</b>			
	117 x	0.67	<b>£ 78.39</b>	Owed

RESOLVE to pay back pay owed and alter monthly payment amount.

## 6. Planning Appeal

P24/01473/HH - 1 Kites Nest Cottage Bagstone Road Rangeworthy South Gloucestershire GL12 8BB - Erection of two storey side extension to form additional living accommodation and Annexe ancillary to main dwelling. Installation of glass balustrade to facilitate creation of rear balcony. Demolition of existing garage and erection of replacement detached garage.

<https://developments.southglos.gov.uk/onlineapplications/simpleSearchResults.do?action=fir stPage>

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**7. Planning Consultation**

P24/02282/R3F - Oakfield House Wotton Road Rangeworthy South Gloucestershire BS37 7LZ Change of use from residential dwelling (Class C3) to residential children's home with on site care provision (Class C2) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended)

<https://developments.southglos.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>

P24/00257/F - Land Off Tanhouse Lane Yate South Gloucestershire BS37 7QL - Erection of 1no. self-build dwellinghouse with car parking and associated works.

<https://developments.southglos.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>

**8. Planning Decision**

P23/01929/F - Oakfield Farm Green Lane Rangeworthy South Gloucestershire GL12 8BD - Temporary stationing of a mobile home for a 3 year period to provide agricultural workers accommodation. (retrospective) Re submission of P22/06119/F – Refusal

<https://developments.southglos.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>

**9. Financial Matters - To receive updates and:**

1. NOTE – no current bank statements to hand
2. RESOLVE payment of the following accounts:

Payee	Supplier Invoice	Chq No	Details	Net	VAT	TOTAL
P J Bryer	128020		Boiler Service	£124.55	£24.91	£149.46
SGC Dog Waste Bin	3900016487		Dog Waste Bin Service	£238.50	£47.70	£286.20
Elite Cleaning	3141		Pavillion Clean	£65.00	£13.00	£78.00
KLH Landscaping	2102		Play Area Ground Maintenance	£110.00	£0.00	£110.00
SGC	3900015841		Hall/Rec Ground maintenance	£341.23	£68.25	£409.48
<b>Pre Authorised Payments</b>						
Eon	0038	N/a	October Electric	£24.78	£1.24	£26.02
Eon	0037	N/a	September Electric	£38.74	£1.94	£40.68
				£942.80	£157.04	£1,099.84

**10. Children's Playground**

1. NOTE PC to send invoice when hedges have been cut. Price will be £410 as last year.
2. NOTE awaiting visit from three playground equipment supplier representatives to discuss new swing

**11. Recreation Ground & Pavilion - To receive updates and:**

1. NOTE boiler service has been completed by PJ Bryer
2. NOTE letter sent regarding the Heavy Horses

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Dear Sirs

The Parish Councillors are very concerned about the escape of your horses for a second time into the woodland and recreation ground.

Now the football season is underway the recreation ground is being used for regular matches. Before each game the referee inspects the pitch to determine if it is in a fit state to play taking into account weather conditions affecting the ground and other factors.

The horses have left extensive deep divots across the field which will have to be rectified before a football match can be played. On this occasion one of the football clubs that use the recreation ground have taken it upon themselves to make the emergency repairs.

Should this matter happen again, we will have no alternative other than to seek compensation from you to cover the cost of repairs and respectfully suggest you explore your insurance options regarding public liability for damage caused by your animals.

Yours faithfully  
RPC

3. NOTE Context Planning need exact specifications for the track before they can draw up the certificate of lawfulness under permitted development. This had not been drawn up in the previous work completed.
4. RESOLVE action to be taken following reply received from SLCC advice line

Thank you for your email.

I note that the Trust Deed is in fact the Conveyance of the land to the Council as Trustee. There should be information relating to this document in the Council records.

If we proceed with the lease, we will need to deduce the Council's title to the land as it is not registered at the Land Registry and the Football Foundation will need to be satisfied as to the Council's right to grant the lease.

If necessary we will have to submit an application on the basis of lost deeds and occupation. This needs to be done whatever happens with regard to the application for the lease.

The Recreation Ground is held by the Council as Trustee on the basis that it is a recreation ground available for general use. The proposed lease will grant exclusive possession to the Club even if it does reserve the right for general use out of the playing season.

The Council has an obligation to consider the request on the basis of whether it is in the interests of the community of Rangeworthy who are entitled to use the recreation ground. The lease will in effect prevent use by the beneficiaries of the charity. The fact that the Club will make improvements to the ground and pavilion, and bear the cost of maintenance have to be taken into account but are not deciding factors

If the Council was minded to proceed with the proposal in our view it would be necessary to undertake a public consultation in the community and take into account the views expressed. The Council would also need advice on the amount of rent to be charged. An initial low rent might be appropriate having regard to the improvement work required, but after that a market rent should be charged.



Yours sincerely  
SLCC Advice Line


5. NOTE the Charities Commission does not have a copy of the Charity Deed on their records but have passed it to their archives department for further investigation

**12. Woodland - Local Nature Action Plan**

1. NOTE the planting day went ahead on 19th October and was very successful – web site updated


**RANGEWORTHY**





**Local Climate & Nature Action Plan**  
**Community Wild Flower Planting Day**

<b>Today we planted:</b>	<b>Bulbs:</b>
<b>Meadow Crane's-bill x 12</b>	<b>200 x Winter Aconite</b>
<b>Common Gromwell x 12</b>	<b>100x Snakeshead fritillary</b>
<b>Sweet Woodruff x 12</b>	<b>300 x Wood Anemone</b>
<b>Common Sorrel x 12</b>	
<b>Foxglove x 12</b>	<b>Many Thanks to all who</b>
<b>Red Campion x 12</b>	<b>attended to help</b>
<b>Nettle-leaved Bellflower x 12</b>	
<b>Field Scabious x 12</b>	



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**13. Highways & PROWs** - NOTE report of fly tipping in the layby received from resident – reported to SGC

**14. Cllrs. Open Forum** – to NOTE any matters relating to Rangeworthy Parish – No resolutions to be made

Date of Next Meeting – Tuesday 3rd December 2024 – ordinary meeting of Rangeworthy Parish Council, Lister Room, Memorial Hall commencing at 7.30pm.