

Rangeworthy Parish Council

Minutes of the Meeting of Rangeworthy Parish Council

Held at 7.30pm on Tuesday 6th May 2025

Lister Room, Rangeworthy Memorial Hall

Those present: Parish Councillors Miss W Moody (Chair), Mr P Morse, Mrs M J Steer.
Locum Parish Clerk Tony Jay.

South Gloucestershire Councillors T Clark and J Lean. Councillor D Goodwin was unable to attend the meeting.

The Chair invited everyone to the meeting.

Public Participation.

23/25 To appoint the Chairman of Rangeworthy Parish Council for 2025-26.

It was resolved to appoint Miss W Moody as Chair.

24/25 To appoint the Vice Chairman of Rangeworthy Parish Council for 2025-26.

It was resolved not to appoint a Vice Chairman.

25/25 To receive any apologies for absence.

Apologies were received from Councillor Mr K Livall.

26/25 To receive declarations of any pecuniary interest on items relating to this agenda, which have not been previously declared in the Councillor register of interests.

There were no register of interests.

27/25 To approve as a correct record the minutes of the meeting of the Parish Council held on 1st April 2025.

It was resolved to approve the minutes as being a correct record of the meeting.

28/25 To approve the dates of the Parish Council meetings during the 2025-26 council year.

It was resolved to approve that meetings will be held on 3rd June, 1st July, 2nd September, 7th October, 4th November, 2nd December, 6th January 2026, 3rd February, 3rd March and 7th April.

29/25 To receive the Locum Clerk's report.

A letter has been received from Claire Young MP following a visit made to her at her surgery from a member of Iron Acton Football Club. This was regarding the request from the football club to secure a 25-year lease on the football field. The MP wants to know the current position.

The clerk has replied stating that the matter will be discussed at this evening's meeting (agenda item 35/25).

The external auditors have instructed that all councils will be required to have a gov.uk email address for the council itself, and all councillors to use on council business, by March 2026. If councils do not comply then this will be negatively commented upon during next year's audit. Many council email accounts have been hacked in recent months, and this measure is being introduced as a higher level of email security is now required. The Locum Clerk has recently set up gov.uk email accounts at another council he works for. The cost for Rangeworthy PC would be £330 plus VAT each year, if the same company were to be used.

This will be an agenda for the June council meeting.

30/25

To receive a report from the South Gloucestershire Councillors.

1. Planning

Planning application P25/00863/RM, a Reserved Matters application for the erection of 13 residential dwellings, office space and a retail store, has been submitted on land north of Pool Farm. This follows the Outline application, P20/06928/O, which previously determined the principle of development and that the access off of the Wotton Road was policy compliant.

As ward councillors we have been contacted by residents living along the eastern edge of the application site. They are extremely concerned about the impact of the retail store and office on their amenity. The Outline application included an indicative layout that showed the retail store and office in the south west corner of the site. Layout, however, was not determined at Outline stage so the applicants are not required to abide by the previous indicative layout. Residents' concerns are principally about the noise and light associated with the store, the proximity of the parking spaces to their rear of their properties, and the distance between the first floor windows of the office and the rear windows of their properties.

2. Family Hub Opens in Kingswood to Support Emotional Wellbeing and Mental Health

A new Kingswood Family Hub is now open to provide support for older children, young people and their families to understand and manage their emotional wellbeing and promote better mental health.

Established in the old caretaker's house in the grounds of the King's Oak Academy, the pilot project is a collaboration between South Gloucestershire Council, Cabot Learning Federation, which runs the King's Oak Academy, Kingswood Town Council and

partners who provide support services on site. The building will be known as 'Martin's House' in recognition of the former caretaker whose home it was when employed by the school.

The type of support which young people and their families can access will include advice, guidance and services focused on all aspects of emotional wellbeing and strengthening relationships between young people and their parents and carers and help to build the resilience required by young people as they develop into young adults.

The council recognises that many young people and families are facing more challenges today than say, before the pandemic and due to financial hardship. So, it is important to create opportunities for young people and families to share concerns at the earliest stage, and for services to be able to respond in a timely way.

The Family Hub is part of the South Gloucestershire Council Children's Partnership Early Help Offer. By locating services closer to the community, teachers and other professionals will be able to point those who need help towards it more easily and support will be available in a familiar environment.

In addition to the councils and the school, partners include:

- Creative Youth Network, which employs a wellbeing practitioner and youth worker funded by the Town Council
 - The local Mental Health Support Team, which will provide drop-in services and other support
 - School nurses, who will offer support and guidance to young people and their parents
 - Off The Record a mental health social movement by and for young people aged 11-25 who will provide support and guidance to young people and their parents
 - Compass the Council's Early Help navigation team who make sure we can provide the right help, in the right way at the right time to help families understand other services designed to help them
 - South Gloucestershire Care Leavers will also support and guidance on a drop-in basis for young people who are care experienced.
3. Upcoming Events to Commemorate the 80th anniversary of VE Day

2025 marks 80 years since the end of World War II in Europe on 8th May 1945. The 80th anniversary might be the last chance to thank surviving veterans, hear their experiences and reflect on those who were lost.

VE Day falls on Thursday 8 May. Communities and organisations are, however, encouraged to use the bank holiday on Monday 5th May to come together and enjoy 'The Great British Food Festival'.

The government has announced 4 days of national events. A number of ceremonies and commemorative events will be held locally in South Gloucestershire. You can find out about events taking place and use the interactive map to find what's on near you at <https://ve-viday80.gov.uk/events/>.

31/25

To comment on the following planning applications.

P25/00808/HH. Gardners Cottage, Wotton Road, Rangeworthy, South Gloucestershire BS37 7NA. Erection of first floor side extension to provide additional living accommodation

It was resolved to comment that the Parish Councillors have examined the planning application and have no comments to make.

P25/00816/F. Land Northwest of The Clovers Rangeworthy, South Gloucestershire BS37 7NA. Erection of two new dwellings with associated works.

It was resolved to object to the planning application on the grounds that it is not in keeping with the character of the village and it would have a negative impact on the neighbouring properties in The Clovers due to noise and light pollution.

P25/00874/LB. Bagstone, Court Stables, Bagstone Road, Rangeworthy, South Gloucestershire GL12 8BD. Retention of covered walkway and porch.

It was resolved to comment that the Parish Councillors have examined the planning application and have no comments to make.

P25/00863/RM. Land at Pool Farm, Wotton Road, Rangeworthy, South Gloucestershire. Erection of thirteen dwellings, one building to form Office (Class E(g)(i)) and retail units (Class E(a)); construction of access and allotments with appearance, landscaping, layout, scale and access to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission).

It was resolved to comment that the Parish Councillors question the commercial viability of a new shop and have concerns about the impact of a commercial building on the existing house which would be overlooked by this building and the impact caused to existing properties in close proximity of the proposed car park due to noise and light pollution.

32/25 To note the following planning decisions made by South Gloucestershire Council.

P25/00505/HH. The Bungalow, Lea Gate, Bagstone Road, Rangeworthy, South Gloucestershire GL12 8BD. Installation of one rear dormer and erection of a single storey side extension to form additional living accommodation (Resubmission of P24/02937/HH). Refused.

P25/00470/RVC. Rose Cottage, Church Lane, Rangeworthy, South Gloucestershire BS37 7ND. Variation of condition 7 (list of plans) attached to planning permission P21/05242/F to adjust the approved siting of the building by moving it forward by 0.9m, and by 0.5m closer to the side boundary - Demolition of existing outbuildings. Erection of one dwelling with associated works. Approve with conditions.

33/25 To consider the arrangements for the 2025 Annual Parish Assembly. The Annual Assembly will held on May 16th 2025 at 7.30pm in the Memorial Hall.

34/25 To consider the renewal of the Parish Council insurance. It was resolved to renew the existing insurance policy with Zurich Insurance.

35/25 To consider a Pitch Power agreement with Iron Acton Football Club at the football pitch. It was resolved to enter into the agreement.

36/25 To consider quotations received for electrical testing in the Rangeworthy Memorial Hall. It was resolved to request John Bastin Electrical to carry out the work at a cost of £616 plus VAT.

37/25 To consider the purchase of additional playground equipment for the Children's Playground. It was resolved to purchase play equipment from Wickstead to the value of £19,046.34 plus VAT. Community Infrastructure Levy funding will be used to finance the project therefore it will not be paid for by the parish council tax payers.

38/25 To consider a request from the Parish News for a grant of £860 towards their operating costs in 2025-26. Further enquiries will be made into the contribution made by Wickwar Parish Council before a decision is made on this matter.

39/25 To consider and approve the next stages in the following projects which are being financed by s106 funding:

- a) Pavilion Improvements.
- b) Pavilion Accessibility Improvements.
- c) Woodland Enhancements.
- d) MUGA Sports Wall.

These projects will be progressed when a new Parish Clerk is appointed.

40/25 To receive reports and updates regarding the following matters. No decisions can be taken under this agenda item.

- a) The Children's Playground.

New play equipment will be ordered.

- b) The Recreation Ground and Pavilion.

There was nothing to report.

- c) Highways and Public Rights of Way.

There was nothing to report.

41/25 To approve the following payments:

Cheque number /DD	Invoice number	Payee	Detail	Net amount £	VAT	Gross Amount £
1886	11-25	LACAS Ltd	Locum Clerking Services.	1350.00	0.00	1350.00
			Expenses.	62.19	0.00	62.19
1887	2025-041	ALCA	Annual Subscription	195.30		195.30
1888	2171	KLH Landscaping	Grass cutting etc.	120.00		120.00
1889	25-06	P Taylor	Laptop maintenance	160.00		160.00
DD	B7BF5C51-0044	E-On	Electricity Recreation Field	39.71	1.99	41.70

It was resolved to approve the payments.

42/25 To note any bank statements received since the previous meeting.

No bank statements had been received.

43/25 To receive Councillor updates. No decisions can be taken under this agenda item.

44/25 To agree actions to be carried out prior to the next meeting.

38/25 Councillor Mrs M J Steer.

45/25 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda item by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

It was resolved to exclude members of the press and public.

46/25 To consider applications received for the position of Parish Clerk.

It was resolved to interview three candidates for the position.

47/25 Date of next meeting: Tuesday 3rd June 2025 at 7.30pm in Rangeworthy Memorial Hall.

End of Minutes.