

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH
COUNCIL

HELD AT 7.30pm ON TUESDAY 4th February 2025
LISTER ROOM, RANGEWORTHY MEMORIAL HALL

Those Present:

Parish Cllrs: Miss W Moody (WM) (chair), Mr K Livall (KL), Mr P Morse (PM), Mrs M J Steer (MJS)
LA Cllrs: Jon Lean, Tristan Clark
Clerk : position vacant

Two members of the public were in attendance

Apologies for Absence None

Declaration of Interest relating to agenda items None

Public Question Time A resident expressed their concern about the entrance to the proposed housing development south of Harford Close. The entrance / exit would be on an outward curving bend. The Council concurred with the resident's concerns. The resident raised further concerns about the proposed children's home at Oakfield House, querying whether there would be enough parking space to accommodate periods such as staff change-overs.

The formal meeting of the Council then commenced as follows:

Apologies for Absence None

Declarations of Interest in items on the Agenda None

Minutes of the previous meeting Minutes for the meetings held in November, and in January, had not been written up or made available.

Clerk's Report The Clerk has resigned from her position. She will have been paid for December and January. After several weeks the clerk notified Cllr Moody that some items belonging to the Parish Council had

been left in the Recreation Ground pavilion – this included the PC laptop and paper files. She had left the keys under the doormat. The items were retrieved by Cllr Livall on 30 January. The two drawer filing cabinet and various other items had not been returned. The cheque for £14.97 re October expenses has not been cashed by the Clerk.

Clerk's hours are 9 hours per week. She had been on sickleave for December and January. Leave entitlement is calculated from the hours worked. December and January payments (Scale 13) of £571-01 had been made.

The following actions were agreed:

- Cllr Steer to access the laptop and arrange payment for any outstanding invoices.
- Cllrs Moody, Livall and Steer to visit NatWest Bank in Yate
- Cancel DD for Clerk's monthly pay from 1 March
- Change address for bank statements etc.
- The Wayleave cheque to be paid in

South Gloucestershire Councillors' Report

Cllr. Clarke reported that the NPPF has changed since the new Government's proposed changes to planning regulations following the General Election. The landbank requirement has increased from 4, to 5 years, and currently the SGC landbank stands at 4.41 years. The shortfall cannot be filled immediately therefore potentially leading to more speculative planning applications. Even if refused by SGC it is likely they could be granted on appeal.

Cllr Moody asked whether there had been further discussions about the West Link bus service due to end in April. Cllrs agreed to make enquiries, but anticipated the continuation of the service.

Cllr Moody noted that the new housing by the motel was being marketed as 'Rangeworthy Park'. The Parish Council had previously Suggested 'Home Field' as this was the historical name of the site from the Tithe Map.

Annual Precept

WM has spoken to Greg Evans of South Gloucestershire Council.

Actions required: Resolve Precept amount
 Send in Section 41 Notice

WM suggested a 2025/26 Precept of £20,163. KL proposed accepting this, PM seconded and all were agreed.

Planning Consultations WM will attend the DMC Site meeting at Oakfield House.

Residents have drawn attention to an application pending for a the field at the top of Church Lane, previously offered by the owner as a potential Traveller site. Cllr Clarke replied there is a shortage of these sites and that SGC have a duty to provide them. It was noted that previous planning applications for housing on the site had been refused citing the narrow lane access, and proximity to the school and to the two star listed Rangeworthy Court, and a difficult exit onto Wotton Road. He noted that these reasons would be taken into account, but could be outweighed by the greater need for a Gypsy/Traveller site.

Children's Playground KL has completed the December checks. WM noted that the toddler's swing is broken and should be removed. KL will put tape round it to ensure it is not used in the meanwhile. CIL money can be spent to replace it.

Recreation Ground The football field was used on 4 January and 1 February. Further matches are due on 1, 22 and 29 March, plus a Veterans match on 2nd March.

Woodland The National Grid work, of clearing vegetation under the power lines, has been completed. Snowdrops are flowering. An old tap was reported as leaking, and Cllr Livall located the stop tap and made the necessary repairs.

Councillor's Open Forum

It was noted that water was draining off the new estate, Rangeworthy Park, into the drains down Church Lane. There had also been increased flooding in Patch Elm Lane since an extension had been built over a ditch, and at the Motel. In addition, sewers overflowed in October and November following heavy rainfall since the Bagstone pumping station is overwhelmed.

WM reported that the ivy in the Bus Shelter had now been cleared by an unknown volunteer.

PM reported on the fire in the hay barn at Oakfield Farm in December which required the attendance of 6 fire engines.

The next Parish Council meeting will take place on March 4th

The annual Big Spring Clean will take place on March 29th.

Actions required

Cllr Steer to access the laptop, and arrange payment for all outstanding invoices.

Action Check Standing Orders with the Bank

Action Remove previous councillors eg Marian Gilpin, and previous clerks from Bank account.

Ensure all contact details are correct and up to date. Note that as a temporary measure the Bank accounts address has been given as that for Cllr. Steer.

Action Consider providing a Parish Council phone for the Clerk

Repair of radiator / pipe work leak in Lister Room DONE

Visit to Nat West Bank to

Cancel Clerk's monthly payment

Ensure contact names and address for correspondence are correct eg remove names of previous clerks and of Marian Gilpin

Pay Hall Insurance invoice DONE

Adverts for rent of Kidnappers Lane field, and the annual Big Spring Clean due to take place on 29th March, should appear in the March Parish News.

Clerk Vacancy – South Gloucestershire Council needs to be notified about the casual vacancy and Electoral Services must be contacted. Barnaby Harding at South Gloucestershire Council has been very helpful.

Actions taken

Cheques for payment of outstanding invoices have been sent to

Mr Bastin etc
SLCC Enterprises
Tim Evans
Elite Cleaning
ALCA
KLH Landscaping
The Play Inspection Company
Department for Resources and Business Change

The meeting closed at 9.30 pm

Date of next meeting 4 March 2025 at 7.30pm in the Lister Room