

## RANGEWORTHY PARISH COUNCIL

### MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30pm ON TUESDAY 2<sup>ND</sup> JANUARY 24 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

#### Those Present

Parish Cllrs: Miss W Moody (chair), Miss L Haigh, Mr K Livall, Mrs M J Steer  
LA Cllrs: Jon Lean  
Clerk : Andrea Wheal

No members of the public were in attendance

#### Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the agenda, members of the public were invited to raise any matters concerning the Parish.

		Action
A-01/24	There was no public participation	

The formal meeting of the Council then commenced as follows:-

<b>1.</b>	<b>Apologies for Absence</b>	
1.1-01/24	Apologies were received from LA Cllrs Young & Clark	
<b>2.</b>	<b>Declarations of Interest Relating to Agenda Items</b>	
2.1-01/24	There were no declarations of interest.	
<b>3.</b>	<b>Minutes of the Previous Meeting</b>	
3.1-01/24	Cllr. Steer proposed, Cllr. Livall seconded and it was <b>RESOLVED</b> to approve the minutes of Tuesday 5th December 2023 as a true and accurate record of the meeting. The Chair signed the minutes. <b>All Agreed.</b>	
<b>4.</b>	<b>South Gloucestershire Councillors Report</b>	
4.1-01/24	The written report from Cllr Clark was received and noted. Appended to these minutes.	
4.2-01/24	Cllr Moody raised the issue of developers claiming that affordable housing requirements are unaffordable after commencement of developments. Cllr Lean confirmed that the SGC would always insist on developers complying with affordable housing requirements.	
<b>5.</b>	<b>Clerk's Report</b>	
5.1-01/24	The Clerk's timesheet was noted. Up to and including December the Clerk has recorded 20.6 hours overtime.	
5.2-01/24	It was noted that the Clerk has booked 9.6 hours holiday hours between Christmas and New Year. These hours feed into the 20.6 hours overtime noted below. 28 hours holiday remains to be taken by the end of the financial year.	

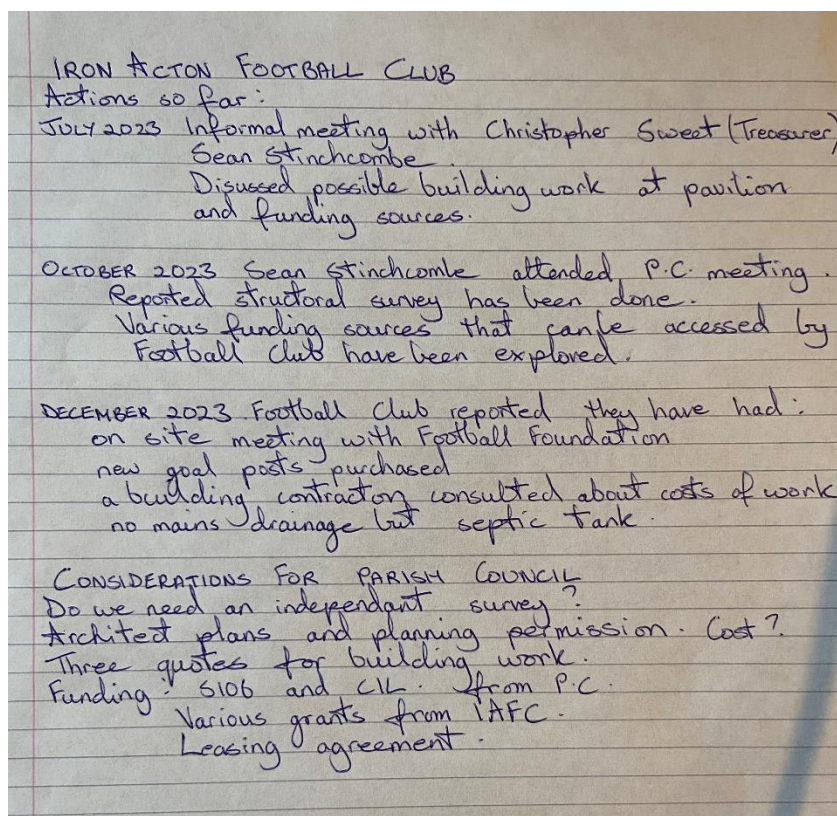
5.3-01/24	It was noted that the Clerk will be meeting the hedge cutting contractor this month to agree scope and costs for cutting back the hedges around the Kidnapper Lane Field. Cllr Moody will also attend if available.	Clerk
6.	<b>Planning Applications</b>	
6.1-01/24	It was noted that no new planning applications have been received within the Parish since the last meeting.	
6.2-01/24	P23/03529/RVC: Land North Of Brimsham Park, Yate. Developer has applied to amend planning conditions relating to the employment zone. Condition 44 restricts HGV movements associated with the employment zone. Developer is applying to remove this condition. Cllr Haigh reported that no adverse effects are envisaged for Rangeworthy Parish should this amendment be approved. P19/13683/RM (reserved matters following PT17/3260/O), land at Wotton Road. Development site currently under construction. Cllr Steer reported that the hedge alongside the main road has been breached in two places. This is not in accordance with the permission. Clerk to inform SGC planning enforcement and CC in SGC tree officer.	Clerk
7.	<b>Planning Decisions</b>	
7.1-01/24	The following planning decisions were noted:  P23/03010/HH. Stratford House, Wotton Rd, Rangeworthy. Approved with conditions.	
8.	<b>Financial Matters</b>	
8.1-01/24	The updated receipts and payments account was noted.	
8.2-01/24	It was noted that £1453 of CIL monies needs to be spent by the end of the financial year. £630 of this amount has already been approved to cover the costs of the carved bench repairs (£600) and the hedgehog sign fixing (£30). A further £352.20 is required to purchase the parts required to fix the roundabout. This leaves £470, part of which will fund the labour costs of the roundabout repairs. Clerk to research benches for Jubilee Grove.	Clerk
8.3-01/24	The Clerks expenses claim was noted. £162.09 comprising £3.59 for stationary, £18 for postage costs & £140 for the backdated pay award (as resolved at the last meeting)	
8.4-01/24	It was noted that £28.36 has been refunded by from South Gloucestershire Council due to an incorrect grass cutting invoice.	
8.5-01/24	It was noted that the following budget categories have been exceeded this month:  Playground grass cutting. Exceeded by a further £100 due to the mild Autumn. Virement from general reserves required. Total over-spend against original budget = £150. No more bills anticipated this financial year.  Miscellaneous expenses (Office supplies). £12 overspend.	
8.6-01/24	Cllr Livall proposed, Cllr Steer seconded and it was <b>RESOLVED</b> to approve the following virements from operational reserves:  To miscellaneous expenses   £ 12.00 To playground grass cutting   £100.00  TOTAL £112.00	

8.7-01/24	It was noted that the renewal quote and contract has been received from SGC for the dog bin servicing in 2024/25. 3.7% increase on 23/24. £954.02	
8.8-01/24	Cllr Haigh proposed, Cllr livall seconded and it was <b>RESOLVED</b> to agree to sign the localism contract with South Gloucestershire Council for the dog bin servicing in 24/25.	
8.9-01/24	The draft budget proposal was discussed. It was noted that a substantial increase in the overall precept is currently envisaged. This is due to high inflation (particularly for wages, energy and insurance), additional money being put aside for maintenance of Parish infrastructure (bus shelters, parking layby, pavilion & Kidnapper Lane Field), a need to protect general reserves at required level and forward planning to even out peaks and troughs in expenditure (especially for election & IT costs)	
8.10-01/24	Cllr Haigh proposed, Cllr Livall seconded and it was <b>RESOLVED</b> to agree the draft budget, with the following amendment:  Parish layby maintenance allowance reduced from £400 to £200  Cllr moody proposed, Cllr Steer seconded and it was <b>RESOLVED</b> to set the precept for the financial year 2024/25 at £19,160.00  Clerk to add a direct link to the budget on website in as part of publicising the agreed budget.	Clerk
9.	The breakdown of the agreed budget is appended to these minutes <b>Children's Playground</b>	
9.1-01/24	It was noted that a quotation of £352.00 for the parts required to refurbish the roundabout in the playground has been received from Wicksteed Leisure.  Cllr Moody proposed, Cllr Steer seconded and it was <b>RESOLVED</b> to agree to order the required parts.  The Clerk will now obtain a quotation from KLH Landscapes to carry out the necessary repairs.	Clerk
9.2-01/24	It was noted that that Andy O'Neill will be carrying out the carved bench refurbishment in January for his quote of £600 (previously resolved).	
10.	<b>Recreation Ground &amp; Pavilion</b>	
10.1-01/24	It was noted that South Gloucestershire Council has provided a quotation for an amended grass cutting regime in 24/25 based on an increased, weekly cut rate during the football season. The Clerk queried the quote as the per-cut rate for the recreation ground has increased by 26.7%. The per-cut rate for the woodland has increased by 4.5%. SGC confirmed that the rate had risen substantially as in previous years the contract had run at a loss. The Clerk will be obtaining quotes from alternative contractors as a comparison.  It was noted that this increase may make the plan to cut the recreation ground on a more frequent basis during the football season unaffordable unless the hire rates are increased.	Clerk
10.2-01/24	It was noted that it is now fairly certain that the pavilion is not on mains drainage, but is instead served by a septic tank. Iron Acton FC have said that they will look for the chamber cover when they are next on site. They believe it may be in the fenced compound. They report that the showers are slow to drain, indicating a need for the chamber to be emptied. Money has been allocated in next year's	

budget for this but this expenditure may need to be brought forward into the current financial year.

10.3-01/24

Cllr Moody provided a summary of the progress that has been made over the last few years re the pavilion project.



11.

### Woodland

11.1-01/24

It was noted that no issues or problems have been reported.

11.2-01/24

Cllr Steer proposed, Cllr Moody seconded and it was **RESOLVED** to accept the quotation of £30 from KLH Landscaping to install the hedgehog sign.

Clerk

12.

### Co-option of Parish Councillor

12.1-01/24

It was noted that no further contact has been received from the parishioner who had expressed an interest in the vacant councillor role following their attendance at the last meeting. The Clerk will email them to see if they are still interested.

Clerk

13.

### Highways issues

13.1-01/24

It was noted that the two 'traffic buddy' signs have been received by the Clerk. They will be handed over to the parishioners who have offered to 'host' the signs in the next few days.

Clerk

13.2-01/24

It was noted that the parishioner who has been involved with previous speed watch initiatives has been contacted to see if they would like the Parish to pursue the idea of pooling volunteer resources with other, nearby parishes, as suggested by the neighbourhood policing team.

14.

### Accounts for Payment

14.1-01/24

The following payments and invoices had been verified by the Clerk and were presented for payment -

Payee	Chq No		Net	VAT	TOTAL
Andrea Wheal	SO	Clerk's Salary - Dec	£464.80	£0.00	£464.80
KLH Landscaping	1758	Playground grass cuts Nov	£100.00	£0.00	£100.00
Andrea Wheal	1759	Stationary & postage (expensed)	£21.59	£0.50	£22.09
Andrea Wheal	1759	Clerk's back pay	£140.00	£0.00	£140.00
			£726.39	£0.50	£726.89

14.2-01/24 Cllr Moody proposed, Cllr Haigh seconded and it was **RESOLVED** that the above accounts be paid. Cllrs. Livall and Moody witnessed the invoices and signed the cheques. **All Agreed.**

**15. Local Plan Consultation**

15.1-01/24 Cllr Lean has confirmed the availability of all LA councillors for the proposed date of 9<sup>th</sup> January. Cllr Lean will chase Penny Robertson-Adams (SGC) to secure display material. **Cllr Lean**

15.2-01/24 Clerk to publicise the Rangeworthy consultation session via all village noticeboards, Facebook and via the pub noticeboard ASAP **Clerk**

15.3-01/24 It was noted that ideally consultation responses would include reasons for preferred sites rather than just reasons for ruling out sites.

15.4-01/24 The Cllrs studied the options put forward for housing sites. The current draft plan suggests a housing allocation for Rangeworthy of 30 houses. Pros and cons of each were discussed in general terms. It was confirmed sites already with permissions are not included in the proposed sites as they are already secured for development.

15.5-01/24 It was noted that the Yate Tesco consultation is being held by SGC on Thursday 11<sup>th</sup> January between 9 & 5pm. Clerk to add these details to publicity **Clerk**

**16. Councillors Open Forum**

16.1-01/24 Cllr Haigh noted that she had recently spoken to a parishioner who was out dog walking and regularly litter picked on way round. Cllr Haigh passed on the thanks of the Parish Council.

16.2-01/24 Cllr Livall noted that Radio Thornbury is a good source of local updates.

16.3-01/24 Date for the big Spring clean to be set as April 6<sup>th</sup>, 10-12 noon. Meeting place to be hall. Clerk to order gloves and waste bags from SGC. Add details to next meeting agenda.

16.4-01/24 Cllr Moody reported that the sewer along Patch Elm Lane continues to overflow during times of heavy rainfall.

The meeting closed at 9.35 pm.

The next Meeting of Rangeworthy Parish Council will be held in the Lister Room of the Memorial Hall, commencing at 7.30pm on Tuesday 6th February 2024.

Signed

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Date

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## **Rangeworthy Parish Council – District Councillors’ Report**

**Tuesday 2<sup>nd</sup> January 2024**

### **National Highways Announce A432 Bridge Replacement Plans**

South Gloucestershire Council has reacted to National Highways’ announcement that the A432 M4 overbridge will be closing for approximately two years whilst they replace the structure and reroute utilities. Work will begin in January 2024.

Council Leader Councillor Claire Young said: “We are as disappointed as residents are to hear this news, although we recognise National Highways are acting as a matter of safety in the interest of all bridge and motorway users. Our highways team is working closely with National Highways and will continue to work to keep people moving as freely as possible around the area and will endeavour to help fill any transport gaps where possible.”

National Highways has announced plans to install a new bridge that will allow for smoother and safer journeys. The bridge replacement programme has been fast-tracked to get the best solution in place as quickly as possible. The council will feed into the design process to see if any network improvements might be achievable without delaying the project.

Following discussions with the council, National Highways has funded a shuttle bus since October and the council will continue to discuss further mitigating factors to help residents who have had transport issues since the closure of the bridge.

A new video of Council Leader Councillor Claire Young and Co-Leader Councillor Ian Boulton discussing the announcement with National Highways is available at <https://www.youtube.com/watch?v=5vkxAFn8nC8>

### **Local Plan Phase 3 Consultation Commences**

South Gloucestershire Council has started its draft Local Plan Phase 3 consultation. It is vital that residents, town/parish councils and community groups use this opportunity to register their views, support those parts of the plan they feel are correct, and suggest where the final plan can be improved. The council will be publishing details a series of community engagement events on the local plan to allow town/parish councillors and residents to ask officers questions about the emerging strategy and the next stages in the local plan process.

The draft plan sets out how South Gloucestershire could meet its expected housing demand without embarking on large-scale building projects to create entirely new freestanding communities in the countryside. Development should instead be focussed on the urban fringe and, where appropriate, to have small schemes in rural communities. And where necessary, improvements will need to be made to existing services for new and existing residents.

The updated Local Plan Delivery Programme timetable envisages that the final draft of Local Plan will be submitted to the Secretary of State for Levelling Up, Housing & Communities in October 2024. It will, following a public examination at the start of 2025, ultimately be assessed by the Planning Inspectorate to ensure it meets its legal requirements. Following the publication of the Inspector’s Report the aim would be for the council to formally adopt the Local Plan in the Autumn of 2025.

Alongside the updated draft Local Plan, new policies on a range of issues managed through the council’s planning process are also being published. These include draft policies on:

- Providing space for renewable energy generation
- Supporting the council’s commitment to net zero covering: renewable and low carbon energy systems, climate change mitigation, adaptation and resilience, embodied carbon, energy management in new development, community energy

- Provision for Gypsy/Traveller and Travelling Showpeople communities
- Affordable Homes policy
- Economy and jobs policy
- Town centres policy

This final phase of public consultation commenced on Wednesday 6<sup>th</sup> December and will close on Wednesday 7<sup>th</sup> February. It includes all the relevant maps as well as the evidence base the proposals are based upon. Residents can find all of that, dates and locations of scheduled engagement events and instructions on how to submit comments at <https://consultations.southglos.gov.uk/LPP3/>.