

## RANGEWORTHY PARISH COUNCIL

### MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30pm ON TUESDAY 6<sup>th</sup> DECEMBER 2022 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

#### Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mrs. M.J. Steer  
Mrs. P.J. Evans (Clerk)

No members of the public were present.

#### Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the agenda, members of the public were invited to raise any matters concerning the Parish.

A.12.22 | There was no public participation.

Action

The formal meeting of the Council then commenced as follows:-

#### **1. Apologies for Absence**

01.12.22 Apologies were received, noted and accepted from Cllrs. Livall and Moore. Apologies were also noted from SGC Councillors Young, Clark and Lean.

#### **2. Declarations of Interest Relating to Agenda Items**

02.12.22 The Clerk declared a pecuniary interest in agenda item 16 and would leave the room during those discussions.

#### **3. Minutes of the Previous Meeting**

03.12.22 Following two typographical amendments, Cllr. Steer proposed, Cllr. Haigh seconded and it was **RESOLVED** to approve the minutes of Tuesday 1<sup>st</sup> November 2022 as a true and accurate record of the proceedings. The Chairman signed the minutes. **All Agreed.**

#### **4. South Gloucestershire Councillors Report**

04.12.22 South Gloucestershire Councillors had previously circulated a copy of their monthly report which included information on Warm Spaces Directory, Avian Influenza, Thornbury Branch Line Track Renewal, School Holiday Clubs and Consultations on the SGC Budget for 2023/24.

05.12.22 Parish Councillors noted a resident's response to the SGC 2023/24 Budget consultation and were broadly in agreement – against increasing fees and charges (including green bin charges); in favour of charging more council tax for second and empty homes; in favour of reducing the brightness of street lights after midnight; against shortening of opening hours of One-Stop Shops and libraries; distribution of newsletter was a duplication of 'The Voice'; was unsure about home to school transport, or who/what 'Integra' was – Clerk to find out. These comments had already been brought to the attention of SGC Councillors.

**Clerk**

#### **5. Clerk's Report**

06.12.22 The Clerk's report was noted – copy appended to these Minutes.

07.12.22 In addition, the Clerk advised the Vice Chairman of the Governors of Rangeworthy Primary School had been in touch about an encroaching hedge on the Wotton Road

at the junction with Church Lane. The Clerk had reported this to SGC as a safety issue on a walking-to-school route.

08.12.22 The SGC Street Cleaning & Maintenance Team had completed most of the tasks set and were asking for a couple more jobs. It was proposed to ask the Team to put some anti-slip surfacing or chicken wire on the wooden permissive footpath bridge at the Recreation Ground and prepare the ground for the fruit trees in the Woodland. Clerk would source the materials/tree stakes etc.

Clerk

**6. Planning Matters**

09.12.22 There were no new planning consultations to be considered.

**7. Planning Decisions**

10.12.22 There were no new planning decisions to be noted.

**8. Financial Matters**

11.12.22 The Clerk presented the monthly financial report including movements on the bank account, and reported the following balances, which were noted by Parish Councillors.

12.12.22 Business Current Account: £ 100.00  
Business Reserve Account: £59,257.51

13.12.22 An up-to-date Receipts and Payments Account (identifying spending and payments compared to budget) was also noted by Parish Councillors, and included all payments presented under agenda item 17.

14.12.22 Cllr. Steer proposed, Cllr. Haigh seconded and it was **RESOLVED** to approve the 2023-2024 Localism Charges for the servicing of three dog bins at £915.65. **All Agreed.**

15.12.22 It was noted that SAAA had appointed accountancy firm BDO LLP to be the external auditor for the next five years – they have an office in Bristol. The annual charge, should an external audit be required would be £210 plus VAT.

16.12.22 The Clerk had prepared a first draft budget for 2023-2024 for Cllrs. to consider. The budget and precept would be finalised and agreed at the January meeting.

**9. Children's Playground**

17.12.22 All in order. Cllr. Livall had reported a minor problem with the crazy twister. The Clerk had greased the bearings to see if this rectified the problem.

**10. Recreation Ground & Pavilion**

18.12.22 All in order. There was nothing much further to report regarding the alternative rental to IAFC. Costings for the track through the woodland were being sought by the Club. SGC Cllrs. had advised there was no longer any support or advice available via SGC for development of sports facilities due to funding cuts over the past decade. SGC no longer had the capacity to provide guidance or assistance on improving such facilities.

**11. Woodland**

19.12.22 All in order. The Heritage Variety fruit trees had been delivered. Cllr. Moody and the Clerk would liaise to organise the planting.

WM/  
Clerk

**12. Verge Adjacent Pool Farm**

20.12.22 Cllr. Haigh had provided a written report giving details of potential plans for the

Clerk

verge. Following discussions, Cllr. Haigh proposed, Cllr. Steer seconded and it was **RESOLVED** to request a licence for the verge in line with the Parish Council's aspiration to establish a wildflower bed and a more environmentally friendly mowing regime. **All Agreed.**

**13. B4058 – Speeding**

21.12.22 Cllr. Moore would be reminding residents who had previously volunteered to join the Community Speedwatch Group they needed to undertake the online training. The Clerk was waiting for a response from A&S Police regarding the viability of the 'Parking Buddies'.

**Clerk**

**14. Local Nature Action Plan (LNAP)**

22.12.22 Cllr. Steer provided a written report giving background information. Rangeworthy already had a Biodiversity Action Plan which had been prepared by SGC in 2016. During the ensuing discussions, it was agreed there are plenty of things that can be done, and community engagement in developing a plan was paramount. Cllr. Steer and the Clerk would liaise to produce an article for the next Parish Magazine edition.

**MJS/  
Clerk**

**15. Supporting our Bus Network – SGC Motion**

23.12.22 Cllr. Moody proposed, Cllr Haigh seconded and it was **RESOLVED** to support Motion 3 from SGC Cabinet Meeting on 12<sup>th</sup> October 2022. **All Agreed.**

**Clerk**

**16. Clerk's Salary – National Salary Award**

24.12.22 Cllr. Steer proposed, Cllr. Moody seconded and it was **RESOLVED** to approve the £1 per hour pay award, nationally negotiated by NALC and SLCC. This would be backdated to April 2022. **All Agreed.**

**17. Accounts for Payment**

25.12.22 The following payments and invoices had been verified by the Clerk and were presented for payment -

Payee	Chq No	Details	Net	VAT	TOTAL
Mrs. P. Evans	SO	Clerk's Salary - Nov	£410.55	£0.00	£410.55
Elite Cleaning (SW)	1690	Pavilion Cleaning - Nov	£65.00	£13.00	£78.00
Eon	DD	Pavilion Electricity - Nov	£28.97	£1.45	£30.42
South Glos Council	1691	Localism Charges	£196.17	£39.23	£235.40
Mrs. C. Roylance	1692	Internal Audit Fee	£120.00	£0.00	£120.00
Mrs. P. Evans	1693	Clerk's Expenses - Trees	£197.15	£0.00	£197.15
Mrs. P. Evans	1693	Clerk's Expenses - Postage	£17.00	£0.00	£17.00
Mrs. P. Evans	1693	Clerk's Salary - Backdated	£280.00	£0.00	£280.00
			<u>£1,314.84</u>	<u>£53.68</u>	<u>£1,368.52</u>

26.12.22 Cllr. Haigh proposed, Cllr. Steer seconded and it was **RESOLVED** that the above payments be paid. Cllrs. Steer and Moody witnessed the invoices and signed the cheques. **All Agreed.**

**18. Councillors Open Forum**

27.12.22 Cllr. Haigh had attended virtual meetings on the Yate Mini-Holland project briefing – Yate is competing with St. George in Bristol for feasibility funding; the recent Town & Parish Council meeting where SGC Officer Brian Glasson had

mentioned the requirement for a Local Authority to maintain a five-year land supply was now advisory rather than mandatory; and the Hedgehog conservation meeting.

28.12.22 Cllr. Moody reported that the Jubilee Committee was commencing plans for the Coronation celebrations. What they could do with most of all was volunteers to help at the event. A suggestion was made to consider purchasing Coronation mugs for all the children in the primary school – Clerk to investigate costings. This would be discussed at the January meeting.

Clerk

The meeting closed at 9.45pm.

The next Meeting of Rangeworthy Parish Council would be held in the Lister Room of the Memorial Hall, commencing at 7.30pm on Tuesday 3<sup>rd</sup> January 2023.

Signed

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Date

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### **RANGEWORTHY PARISH COUNCIL**

#### **Clerk's Report – Agenda Item 5 Activities up to 6<sup>th</sup> December 2022**

The Clerk received a report from a resident regarding light-oil pollution in a ditch that flows into the Ladden Brook that appeared to have been ongoing for approximately two weeks. It was possible this light-oil was emanating from some corroded fuel tanks located in a garden. The resident had advised SGC, Environment Agency and our local MP and had taken pictures/video. SGC had now been in contact with the resident and the owner of the garden to rectify the situation.

Network Rail advised of track defects with the Tytherington/Yate line – there was a low-speed squeal coming from freight trains as they leave the quarry full of stone. Their maintenance teams have been investigating the cause and discovered that some sleepers will need to be replaced. Work is due to take place over the coming weeks to rectify this issue. As the line passes through open countryside in Rangeworthy, it was not believed to affect many residents. Those living within 250m of the line would be notified individually by Network Rail.

Further data from the 2021 Census has been released by SGC and circulated to Parish Councillors. This data focused on UK Armed Forces Veterans; Demographic & Migration; Ethnic Group, National Identity, Language & Religion in South Gloucestershire.

SGC had advised that Stidcot Lane, Tytherington would be closed from its junction with Wotton Road for a length of 600m in a north westerly direction. The closure would happen on 11<sup>th</sup> January 2023 and was anticipated to be closed for three days to facilitate a new water connection. This had been advised to residents via the village forum.