

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30PM ON TUESDAY 2nd NOVEMBER 2021 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

Those Present

Councillors: Miss. W. Moody Mrs. M.J. Steer Mr. K. Livall Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. J. Lean (South Glos. Council Representative)

One member of the public was present.

The Chairman welcomed everyone to the meeting.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the Agenda, members of the public were invited to raise any matters concerning the Parish.

		<u>Action</u>
A.11.21	The member of public present addressed SGC Cllr. Lean regarding the poor condition of Lower Common Lane – the road is in need of urgent repair – surface erosion and potholes. Cllr. Lean agreed to make enquires at SGC.	JL
B.11.21	The member of the public present also mentioned that the planks across the ditch leading from the Recreation Ground leading to the permissive footpath to the grove were in need of attention. Cllr. Moore would take a look and report back to the Parish Council.	DM

The formal meeting of the Council then commenced as follows:-

1.	Apologies for Absence	
01.11.21	Apologies were received, noted and accepted from Cllr. Haigh. Additionally, South Gloucestershire Cllrs. Young and Clark were unable to attend.	
2.	Declarations of Interest Relating to Agenda Items	
02.11.21	There were no declarations of interest.	
3.	Minutes of the Previous Meeting	
03.11.21	Cllr. Moore proposed, Cllr. Livall seconded and it was RESOLVED to approve the minutes of Tuesday 5 th October 2021 as a true and accurate record of the proceedings. The Chairman signed the minutes. All Agreed.	
4.	South Gloucestershire Councillors Report	
04.11.21	South Gloucestershire Cllrs. had provided a copy of their report which was noted by Parish Councillors. The report included information on the Newland Farm Solar application site visit; SGC Budget for 2022/2023; Charfield Railway Station Re-Opening public consultation; methodology of calculating the five-year land supply.	
05.11.21	In connection with the Newland Farm Solar application site visit, Cllr. Steer advised she (and a number of neighbouring residents) had attended the site. The SGC members bus had experienced a lengthy delay and unfortunately, Cllr. Steer and the residents had left by the time the bus arrived. It was noted that the application would now be heard at the DMC meeting on 25 th November 2021 where the Parish Council would have five minutes to address members. Cllr.	

Steer advised there had been another road traffic accident at the weekend along the stretch of Bagstone Road (by the bridge going over the Ladden Brook). Residents' concerns remain about construction traffic accessing the site and increased risk of flooding. The application map did not take into account the camber of the land and the potential that heavy rainfall onto the solar panels to cause more flooding.

06.11.21 In connection with the recent road traffic accident, there are several chevron road signs missing. Cllr. Lean would investigate.

JL

5. Clerk's Report

07.11.21 The Clerk had previously circulated a copy of her report, a copy of which is appended to these Minutes.

08.11.21 In connection with item 2, Cllrs. discussed what type of speed calming initiatives could be undertaken along the Wotton Road – village gateway signs, road markings, elevated road tables, flashing speed signs etc. It was acknowledged that all of these measures had been discussed in the past. For example, there was insufficient space on verges to install gateway signs; SGC no longer advocated road speed roundel signs; elevated tables would cause too much noise. The Clerk was asked to contact SGC Officer Rob Wiltshire to see what measures could be put in place.

Clerk

6. Planning Matters

09.11.21 P21/02806/F | Bagstone Court Farm, Bagstone Road, Rangeworthy, GL12 8BD | Erection of 1 no. detached garage and creation of internal access tract | Amended plans received | NO OBJECTIONS.

7. Planning Decisions

10.11.21 None received.

8. Financial Matters

11.11.21 The Clerk presented the monthly financial report and reported the following balances (29th October 2021), which were noted by Parish Councillors.

12.11.21 Business Current Account: £ 100.00
Business Reserve Account: £43,850.07

13.11.21 An up-to-date Receipts and Payments Account identifying spending and receipts compared to budget was also noted by Parish Councillors, and included all payments presented under agenda item 15.

14.11.21 The annual Community Infrastructure Levy Statement for 2019/2020 had been completed and returned to SGC.

15.11.21 Cllr. Steer proposed, Cllr. Moore seconded and the following virements were was **RESOLVED. All Agreed.**

2020/2021 Budget Category		Amount
From	To	
Pavilion Utilities	Miscellaneous Expenses	£63.00
Annual Audit	Recreation Grass Cutting	£230.00
Woodland Other Maintenance	Woodland Grass Cutting	£270.00
Bus Shelters	Playground Hedge Cut	£20.00

9.	Children's Playground	
16.11.21	Cllr. Moody had undertaken the playground inspections for October and handed the reports to the Clerk for filing. All in order.	
17.11.21	Cllr. Livall proposed, Cllr. Moody seconded and it was RESOLVED to accept the quote for the annual hedge cut at £395, a £20 increase on the previous year. All Agreed.	
10.	Recreation Ground & Pavilion	
18.11.21	All in order. The Clerk had made appointments to meet with decorating contractors during the following weeks.	
11.	Woodland	
19.11.21	The Clerk advised that National Grid would be undertaking their annual walking patrol of overhead lines as from 30 th September 2021. As the latest clearance works had been undertaken in November 2020, it was not believed any further works would be advised.	
20.11.21	Cllr. considered the appropriate location for planting the two free Oak trees from The Honourable Company of Gloucestershire. Following discussions, and as no decision could be reached, it was agreed the two bare root Oak trees would be planted in appropriate sized pots and looked after over winter whilst the Parish Council agreed on a location. One possible location could be on either side of the Silver Birch Grove due to be established as part of the Queen's Platinum Jubilee celebrations. The Clerk's husband would act as nurseryman.	Clerk
12.	The Queen's Platinum Jubilee – June 2022	
21.11.21	Cllrs. noted the Clerk's agenda report, and Cllr. Haigh's email of 2 nd November 2021 concerning the species of Silver Birch (two alternative suppliers identified – Somerset & Gloucestershire) and staking method. The Clerk advised Cllrs. that she stood by her recommendation, and that of Landcare, that the trees should not be staked diagonally as this could potentially be a health and safety issue in a public open space. Diagonal staking would be appropriate for a private garden. Cllrs. were reminded of the Arboriculturist's advice from 2018 that any new trees being brought into the Woodland should be sourced from as close a location as possible so as to avoid bringing in any new pests, diseases or contaminants.	
22.11.21	It was agreed that the ground needs to be cleared and prepared first before the tree should be purchased – a revised quote was awaited.	Clerk
13.	Newhouse Farm – Solar Farm	
23.11.21	Cllrs. had been advised that a Memorandum of Understanding regarding a Community Contribution Fund had been received from Cadence (the PR company acting on behalf of the Newhouse Farm Solar Farm planning applicant). Rangeworthy, Wickwar and Cromhall Parish Councils were being asked to sign this MoU. The Clerk had spoken with Wickwar and Charfield Clerks who knew nothing about this document, as they had not received a copy. The Clerk had also sought advice from ALCA which had been relayed to Cllrs. Cllr. Livall proposed, Cllr. Moody seconded and it was RESOLVED that Rangeworthy Parish Council would not sign the MoU as it was considered to be premature as the planning application had not yet been determined. All Agreed.	Clerk

14.	South Gloucestershire Council – Section 106 Funding – Expression of Interest	
24.11.21	The Clerk advised the four separate Expression of Interest Grant Applications had been submitted to SGC on 15 th October 2021. The Clerk had liaised with the SGC S.106 Officer and the following updates were provided -	
25.11.21	<u>Natural & Semi Natural Open Spaces</u> - £6,405.88 (capital); £10,626.64 (revenue). The Parish Council’s bid for £6,388.37 (excluding VAT) for the establishment of a community orchard, three additional (recycled plastic) benches, gates to the woodland/recreation ground boundary and an interpretation panel had been accepted.	Clerk
26.11.21	<u>Informal Recreational Open Space</u> - £8,826.44 (capital); £15,621.64 (revenue). The Parish Council’s bid for £8826.44 (excluding VAT) to install a 40m stretch of cellular interlocking paving at the dogleg in the woodland access track to improve drainage/winter access had been accepted. However, the contractor who had been approached to provide a quote was proving illusive. Therefore, the Clerk needs to find an alternative contractor.	Clerk
27.11.21	<u>Outdoor Sport</u> - £24,521.48 (capital); £7,421.82 (revenue). The bid to install a community outdoor gym had been rejected as this equipment was not considered to be sport equipment, but could be classed as qualifying under Children & Young People. Therefore, the Parish Council need to consider an alternative project – purchase of maintenance equipment for the pitches, new goals/nets portable ‘dugout’. The Clerk had enquired of the S.106 Officer whether thermal and insulation improvements to the Pavilion would quality – a response was awaited. The Clerk will progress.	Clerk
28.11.21	<u>Children & Young People</u> - £12,838.40 (capital); £13,499.66 (revenue). The Parish Council’s bid of £12,830.30 for a sportswall had been accepted. The SGC S.106 Officer had suggested that if the Parish Council wished to pursue the installation of a community outdoor gym, then the revenue element could be converted to capital (if the PC took over responsibility for the ongoing maintenance) and supplement the shortfall from Community Infrastructure Levy funds. Parish Councillors agreed not to pursue the outdoor gym project and stick with the sportswall project.	Clerk
29.11.21	<u>Allotments</u> - £562.09 (capital); £716.70 (revenue). The S.106 Officer was keen for the Parish Council to develop an allotment or community garden within the woodland. Following discussions, Cllrs. felt the location would be too isolated with additional problems such as the water supply, vandalism, pests, dogs/cats etc. An enquiry had been made with the village primary school to see if they would like to establish a raised allotment bed and the Clerk had obtained estimates of the costs involved. The school were very interested in the idea. Additionally, the Clerk reported that a local top soil provider had agreed to donate the topsoil free of charge. Clerk to progress.	Clerk
30.11.21	The Clerk clarified to Cllrs. that once the projects had received official ‘sign-off’ from SGC the revenue elements for each project would be transferred to the Parish Council’s bank account. The amounts would need to be earmarked specifically as ongoing maintenance for the S.106 projects.	

15. Accounts for Payment

The Clerk confirmed the following invoices as accurate and due for payment.

31.11.21	Mrs. P. Evans	Clerk's Salary – October	£402.50
	Elite Cleaning (SW) Ltd	Pavilion Cleans – October	£65.00
	KLH Landscaping	Grounds Maintenance – Play Area	£80.00
	South Glos. Council	Ground Maintenance – Sept	£329.31
	Mrs. P. Evans	Clerk's Expenses – Web Hosting	£132.00
	Mrs. P. Evans	Clerk's Expenses – Toner/Drum	£63.08
	Mr. P. Collins	Play Area Hedge Cut	£395.00
32.11.21	Cllr. Steer proposed, Cllr. Moore seconded and it was RESOLVED that the above invoices be paid. Cllrs. Moody and Steer witnessed the invoices and signed the cheques. All Agreed.		

16. Parish Councillors Open Forum

33.11.21 The first tree on the left-hand side of the grass verge adjacent to Pool Farm (going north) was overhanging the pedestrian pavement and required cutting back.

Clerk

The meeting closed at 9.45pm.

The next Ordinary Meeting of Rangeworthy Parish Council would be held on Tuesday 7th December 2021, in the Lister Room of the Memorial Hall, commencing at 7.30pm.

Signed

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Date

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RANGEWORTHY PARISH COUNCIL

Clerk's Report - Agenda Item 5

Activities up to 2nd November 2021

1. The majority of the Clerk's hours have been taken up researching, liaising with the SGC S.106 Officer and dealing with the S.106 bid.
2. Minute 08.09.21 - The Police Beat Team has provided the data requested in connection with the mobile speed van usage within the parish. There are two usual locations – Site 147 and 148. To supply information regarding the variances in speed would be extremely difficult and involve a great deal of time. However, they were able to confirm that the van is sited at the above locations around the 1st of the month, and within the past six months 66 vehicles exceeding the 30mph limit.
3. Speedwatch – The Clerk has emailed A&S Beat Team asking how this can be progressed – a response is awaited. The Clerk is aware that the first step would be for A&S Police to carry out their own speedgun evaluation.
4. Wickwar Parish Council has published a book entitled “Lest We Forget” by a local historian. The Clerk has liaised with the Wickwar PC Clerk and copies will be available for residents to purchase (£10 each) at the Bookswap on Friday 29th October 2021. This has been advertised on Rangeworthy and Wickwar Facebook Forums. The Clerk did wonder whether the PC would like to buy a copy for the School Primary School to put in their School Library, and a copy for the Bookswap?
5. The Clerk has emailed the school to make arrangements for the bulbs to be planted in the Woodland.