

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30pm ON TUESDAY 1st NOVEMBER 2022 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mrs. M.J. Steer Mr. K. Livall Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. C. Young and Cllr. T. Clark (South Gloucestershire Councillor)

One member of the public was present.

The Chairman welcomed everyone to the meeting. As this November meeting was the first meeting since the passing of our late Sovereign, Queen Elizabeth II on 8th September 2022, Rangeworthy Parish Council and its residents remember Her Majesty with great affection and gratitude for a lifetime given in service to Her country. We send our sincerest condolences to His Majesty King Charles III and all members of the Royal Family. One minute of Silence was observed.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the agenda, members of the public were invited to raise any matters concerning the Parish.

A.11.22	A representative of Iron Acton Football Club provided a progress report. Parking provision remained an obstacle and alternative locations were suggested. Further enquiries with other landowners would be carried out.	<u>Action</u>
---------	---	---------------

The formal meeting of the Council then commenced as follows:-

- | | |
|-----------|--|
| 1. | Apologies for Absence |
| 01.11.22 | There were no apologies. |
| 2. | Declarations of Interest Relating to Agenda Items |
| 02.11.22 | There were no declarations of interest relating to items on the agenda. As cheque no. 1688 for £8.10 related to work undertaken by a family member, Cllr. Moody would not take part in the signing of the cheques. |
| 3. | Minutes of the Previous Meeting |
| 03.11.22 | Cllr. Livall proposed, Cllr. Haigh seconded and it was RESOLVED to approve the minutes of Tuesday 30 th August 2022 as a true and accurate record of the proceedings. The Chairman signed the minutes. All Agreed. |
| 4. | South Gloucestershire Councillors Report |
| 04.11.22 | South Gloucestershire Councillors had previously circulated a copy of their monthly report which included information on redundancies at SGC due to the budget shortfall; update on Local Plan timetable; Cost of Living assistance; Community Resilience Fund; pension credit; planning service report published; Chair's Community Awards; Autumn Covid Booster. |
| 05.11.22 | Parish Councillors queried whether Rangeworthy still had a bus service. It was confirmed that the 622 service still ran through the village. |
| 06.11.22 | Parish Councillors queried non-compliance with the planning permission granted for the four houses on Patch Elm Lane. The original planning permission had stated that the Pennant stone wall would be reinstated, however a hedge appeared |

to have been planted instead. Furthermore, low wooden bollard-type posts had been inserted into the verge in front of the hedge. It was recommended that the Parish Council report this to Planning Enforcement via their new on-line form.

Clerk

07.11.22 Parish Councillors queried whether anything had been mentioned at the recent Community Engagement Forum about the recent catalytic convertor theft on New Road. The Police were aware of an increase in incidents of these types of thefts. A recommendation was to establish the serial number of the convertor to be able to identify it should it be recovered.

5. Clerk's Report

08.11.22 The Clerk's report was noted – copy appended to these Minutes.

6. Planning Matters

09.11.22 The following planning applications had been dealt with during October. Cllrs. **RESOLVED** to adopt the comments -

10.11.22 P22/05316/PNH | 5 Manor Road, Rangeworthy, BS37 7LR | The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5.99m for which the maximum height would be 2.99m, and for which the height of the eaves would be 2.69m | NO COMMENTS.

11.11.22 P22/04907/HH | Stratford House, Wotton Road, Rangeworthy, BS37 7NA | Demolition of existing garage and erection of two storey side extension and single storey rear extension to form additional living accommodation and erection of front porch | Re-consultation – amended plans | NO COMMENTS.

12.11.22 The following applications had been received. Cllrs. **RESOLVED** the following comments -

13.11.22 P22/06064/F | Oakfield Farm, Green Lane, Rangeworthy, GL12 8BD | Erection of a general-purpose agricultural building for storage of agricultural machinery and fodder and housing of livestock | NO COMMENTS.

14.11.22 P22/06119/F | Land at Oakfield Farm, Green Lane, Rangeworthy, GL12 8BD | Temporary stationing of a mobile home for a 3-year period to provide agricultural worker accommodation (retrospective) | To OBJECT – the Parish Council does not consider this application complies with SGC PSP41 Rural Workers Dwellings.

7. Planning Decisions

The following Local Authority planning decisions were noted -

15.11.22 P22/03266/CLE | Berrows, Wotton Road, Rangeworthy, BS37 7NA | Confirmation of lawful commencement of planning permission PT10/1069/EXT | APPROVE CERTIFICATE OF LAWFULNESS.

16.11.22 P22/04799/HH | 12 The Grove, Rangeworthy, BS37 7PY | Erection of single and two storey rear extension to form additional living accommodation (resubmission of P22/03888/HH) | APPROVE WITH CONDITIONS.

17.11.22 P22/05316/PNH | 5 Manor Road, Rangeworthy, BS37 7LR | The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5.99m for which the maximum height would be 2.99m, and for which the height of the eaves would be 2.69m | PRIOR NOTIFICATION NOT REQUIRED.

18.11.22 P22/04907/HH | Stratford House, Wotton Road, Rangeworthy, BS37 7NA | Demolition of existing garage and erection of two storey side extension and single

storey rear extension to form additional living accommodation and erection of front porch | APPROVE WITH CONDITIONS.

19.11.22 P22/04371/HH | Orchard Cottage, Bagstone Road, Rangeworthy, GL12 8BD | Erection of two storey rear extension to provide additional living accommodation | APPROVE WITH CONDITIONS.

8. Financial Matters

20.11.22 The Clerk presented the monthly financial report including movements on the bank account, and reported the following balances, which were noted by Parish Councillors.

21.11.22 Business Current Account: £ 100.00
Business Reserve Account: £60,535.58

22.11.22 An up-to-date Receipts and Payments Account (identifying spending and payments compared to budget) was also noted by Parish Councillors, and included all payments presented under agenda item 17.

23.11.22 Cllrs. noted receipt of the second tranche of 2022-2023 Precept (£6,500) on 30th September 2022.

24.11.22 Cllr. Moody proposed, Cllr. Steer seconded and it was **RESOLVED** to remain “opted-in” to the SAAA Annual Governance & Accountability regime for external audit purposes. **All Agreed.**

25.11.22 The Notice of Conclusion of Audit by the external auditors of the 2021-2022 Annual Return was noted.

26.11.22 Cllr. Moody proposed, Cllr. Moore seconded and it was **RESOLVED** to vire £5 from budget category Play Area – Grass Cutting to Play Area – Hedge Cutting. **All Agreed.**

9. Children’s Playground

27.11.22 All in order. Cllr. Moody had completed the inspections for September & October.

10. Recreation Ground & Pavilion

28.11.22 During Public Participation, the representative of IAFC had updated the Parish Council on progress. The Parish Council would continue to investigate alternative possibilities for parking.

29.11.22 Jubilee Grove – the tree-ties had been loosened.

30.11.22 A local U-11 Football Team manager had contacted the Clerk regarding the hire of one of the pitched, but unfortunately the date required had already be booked.

31.11.22 Cllr. Moody proposed, Cllr. Livall seconded and it was **RESOLVED** to set up a six-monthly direct debit with Water2Business for the Pavilion. **All Agreed**

32.11.22 The Clerk advised Cllrs. the Pavilion electricity supply was not eligible for the Energy Bill Relief Scheme as the existing contract was a fixed price contract set up before 1st December 2021.

33.11.22 The Clerk was asked to arrange for some chicken wire or other anti-slip surface to be placed on top of the wooden bridge across the ditch.

Clerk

11. Woodland

34.11.22 All in order.

35.11.22 Cllr. Moody proposed, Cllr. Livall seconded and it was **RESOLVED** to plant a

small fruit orchard of between 8 and 10 Heritage variety trees within the Woodland. **All Agreed.** The Clerk was asked to obtain a quote for the clearance and preparation of the ground and planting of the trees.

Clerk

12. Verge Adjacent Pool Farm

36.11.22 A site meeting had been held with the SGC Biodiversity Officer on 5th September. Numerous options on how to proceed had been discussed. There appeared to be quite a lot of work that needed to be done. Taking this project forward would depend on whether a Licence was granted by SGC. It was noted SGC would still have responsibility for the trees planted in the verge. Cllr. Haigh would prepare proposals.

13. B4058 – Speeding

37.11.22 Two households had confirmed they would be willing to assist with siting a ‘Parking Buddy’ (as reported under minute 28.07.22). The Clerk to progress.

Clerk

38.11.22 It was noted that although parishioners had expressed an interest in becoming involved in a new Community Speedwatch scheme, nobody had actually completed the on-line training.

14. Local Nature Action Plan (LNAP)

39.11.22 Cllr. Steer had attended a “Wild about Nature” meeting on 23rd September. One of the key features of an LNAP is to achieve community engagement in the process.

15. SGC Street Cleaning & Maintenance Team

40.11.22 Cllrs. **RESOLVED** the following list of five jobs for the Street Cleaning & Maintenance Team – 1) Clean ivy from Old Chapel bus shelter; 2) Cut back vegetation along pedestrian footpath from Wotton Road to Recreation Ground; 3) Remove brambles around trees in Jubilee Grove; 4) Clear out leaves/vegetation from The Pound; 5) Cut back hedge behind the layby. **All Agreed.**

16. Standing Orders & Financial Regulations

41.11.22 Cllr. Haigh proposed, Cllr. Livall seconded and it was **RESOLVED** to adopt the updated Standing Orders and Financial Regulations as presented by the Clerk. **All Agreed.**

17. Accounts for Payment

42.11.22 The following invoices had been paid during October authorised under Financial Regulation 6.5.

Payee	Chq No		Net	VAT	TOTAL
Mrs. P. Evans	SO	Clerk's Salary - Sept	£410.55	£0.00	£410.55
Elite Cleaning (SW) Ltd	1679	Pavilion Cleaning - Sept	£65.00	£13.00	£78.00
Eon	DD	Pavilion Electricity - Aug	£27.30	£1.36	£28.66
South Glos. Council	1680	Grounds Maintenance - Aug	£118.22	£23.64	£141.86
KLH Landscaping	1681	Playground Grasscutting	£90.00	£0.00	£90.00
PKF Littlejohn LLP	1683	Audit Fee	£200.00	£40.00	£240.00
			£911.07	£78.00	£989.07

The following invoices were presented for payment having been previously verified by the Clerk.

Payee	Chq No		Net	VAT	TOTAL
Mrs. P. Evans	SO	Clerk's Salary - Sept	£410.55	£0.00	£410.55
Elite Cleaning	1684	Pavilion Cleaning - Sept	£65.00	£13.00	£78.00
Eon	DD	Pavilion Electricity - Sept	£27.11	£1.36	£28.47
South Glos Council	1685	Ground Maintenance - Sept	£171.49	£34.30	£205.79
KLH Landscaping	1686	Playground Grasscutting	£45.00	£0.00	£45.00
Mr. P. Collins	1687	Playground Hedge Cut	£400.00	£0.00	£400.00
Mr. R. Moody	1688	Noticeboard Locks	£8.10	£0.00	£8.10
Mrs. P. Evans	1689	Toner Cartridge	£24.92	£4.98	£29.90
Mrs. P. Evans	1689	Domain Name Renewal	£28.99	£5.80	£34.79
Mrs. P. Evans	1689	Pavilion Water	£20.94	£0.00	£20.94
			<u>£1,202.10</u>	<u>£59.44</u>	<u>£1,261.54</u>

43.11.22 Cllr. Livall proposed, Cllr. Steer seconded and it was **RESOLVED** that the above invoices (minute 42.11.22 and 43.11.22) be paid. Cllrs. Livall and Moody witnessed the invoices and signed the cheques. **All Agreed.**

18. Councillors Open Forum

44.11.22 Cllr. Haigh had attended the recent Town & Parish Council meeting about better communications between T&PC's and SGC, and would be attending other meetings on behalf of the Parish Council.

45.11.22 Cllrs. noted a change in parking habits around the School on Church Lane.

46.11.22 The Parish Council will report vegetation encroachment on the footpath from the public house to the Pound. **Clerk**

47.11.22 Cllrs. noted the Kidnapper Field tenancy was now finished (31st October). The field had been inspected and had been left in good order. The tenant had managed to take one crop of hay. The field would now be locked.

48.11.22 The tree on Patch Elm Lane infected with Honey Fungus had now been felled.

49.11.22 Cllrs. noted recent complaints from parishioners about the layby being used as a public toilet.

50.11.22 Rules about bulls in fields where a PROW crosses the field were noted.

The meeting closed at 10.30pm.

The next Meeting of Rangeworthy Parish Council would be held in the Lister Room of the Memorial Hall, commencing at 7.30pm on Tuesday 6th December 2022.

Signed

Date

RANGEWORTHY PARISH COUNCIL

Clerk's Report – Agenda Item 5 Activities up to 1st November 2022

Following the announcement of the passing of Her Majesty Queen Elizabeth II on Thursday 8th September 2022, the Clerk contacted Cllr. Steer who confirmed the Church of England would be taking the lead with respect to a Book of Condolence. An article was prepared for the Parish Magazine article,

but unfortunately the contents were confirmed too late to be included in the next edition. However, the Clerk included this article on the Parish Council website

WECA Bus Services Questionnaire – The Chairman and Clerk liaised and a response was sent.

06.22 Clerk's Report – the Jubilee Grove had been accepted and acknowledged as part of the Queen's Green Canopy Platinum Jubilee Project.

Memorial Hall Defibrillator – The Clerk is liaising with the Hall and a local electrician.

The Clerk has a meeting arranged with KLH Landscaping to discuss grounds maintenance for 2023-2024 and other works currently approved by the Parish Council.