

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30PM ON TUESDAY 5th OCTOBER 2021 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

Those Present

Councillors: Miss. W. Moody Mrs. M.J. Steer Mr. K. Livall Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. T. Clark & Cllr. J. Lean (South Glos. Council Representative)

No members of the public were present.

The Chairman welcomed everyone to the meeting.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the Agenda, members of the public were invited to raise any matters concerning the Parish.

		<u>Action</u>
A.10.21	There was no public participation.	

The formal meeting of the Council then commenced as follows:-

1.	Apologies for Absence
01.10.21	Apologies were received, noted and accepted from Cllr. Haigh. Additionally, Cllr. Young was unable to attend due to a prior engagement. Cllr. Moore would join the meeting at a later stage.
2.	Declarations of Interest Relating to Agenda Items
02.10.21	Cllr. Livall declared a non-pecuniary, other interest in agenda item 7, specifically planning application P21/06033/O and would take no part in the discussions or voting.
3.	Minutes of the Previous Meeting
03.10.21	Cllr. Livall proposed, Cllr. Steer seconded and it was RESOLVED to approve the minutes of Tuesday 7 th September 2021 as a true and accurate record of the proceedings. The Chairman signed the minutes. All Agreed.
4.	South Gloucestershire Councillors Report
04.10.21	South Gloucestershire Councillors had previously circulated their report which was noted and included information on SGC's Budget for 2022-2023 and update on COVID-19 vaccinations. Additionally, SGC Cllrs. advised that Tracey Hamblett (SGC Highways Officer) would be retiring. Her current workload would be transferred to SGC Officer Rob Wiltshire.
05.10.21	SGC Cllrs. also advised that a planning application for a traveller's site in Tytherington, which had previously been refused by SGC, had been granted as a permanent, personal permission on Appeal. SGC had been, and still was unable to demonstrate a five-year land supply for travellers' pitches.
06.10.21	A resident had approached the Parish Council regarding the provision of a dedicated bus service from the new Park & Ride on Badminton Road to UWE. SGC Cllrs. would make enquiries.

5. Clerk's Report

07.10.21 The Clerk had submitted a written report which was noted by Parish Councillors. A copy is appended to these minutes.

08.10.21 In connection with item 3 of the Clerk's Report, Cllrs. discussed the location of the two Oak trees from The Honourable Company of Gloucestershire. The suggestion was made to plant them in the Woodland, part way down the left-hand side path, one on either side. Cllrs. would confirm the final location at the November meeting.

6. Planning Matters

09.10.21 P21/05996/RVC | Willow House, Tanhouse Lane, BS37 7QA | Variation of condition 2 (approved plans) attached to planning permission P21/00826/RM – Erection of 1 no. dwelling with appearance, landscaping, layout and scale to be determined for plot 3 (approval of reserved matters to be read in conjunction with outline permission PK17/1173/O) | NO OBJECTIONS.

10.10.21 Cllr. Livall took no part in discussions and did not vote in the following agenda item.

11.10.21 P21/06033/O | Land at The Berrows, Wotton Road, Rangeworthy, BS37 7NA | Erection of 1 no. dwelling with associated works (outline) with access and layout to be determined, all other matters reserved | NO OBJECTIONS.

7. Planning Decisions

12.10.21 P21/02555/F | Rose Cottage, Church Lane, Rangeworthy, BS37 7ND | Demolition of existing outbuildings. Erection of 1 no. dwelling with associated works (resubmission of P20/16784/F) | REFUSAL.

13.10.21 P21/01369/F | Land on the West Side of Manor Road, Rangeworthy, BS37 7LR | Erection of a replacement agricultural building | APPROVE WITH CONDITIONS.

14.10.21 P21/04084/F | Roseville Cottage, Wotton Road, Rangeworthy, BS37 7LS | Erection of second storey rear extension to form additional living accommodation | APPROVE WITH CONDITIONS.

15.10.21 Cllr. Moore joined the meeting.

8. Financial Matters

16.10.21 The Clerk presented the monthly financial report and reported the following balances, which were noted by Parish Councillors.

17.10.21 Business Current Account: £ 100.00

Business Reserve Account: £38,881.48

18.10.21 An up-to-date Receipts and Payments Account identifying spending and receipts compared to budget was also noted by Parish Councillors, and included all payments presented under agenda item 14.

19.10.21 Notification of payment of the second tranche of 2021-2022 Precept (£6,250) had been received from SGC. This would be paid into the bank account on 28th September 2021.

20.10.21 The Clerk advised Cllrs. of an error in the reporting of the September bank balances. Unfortunately, the Clerk had repeated the July opening balance £58,128.11 – the correct figure should have been £50,489.99.

9.	Children's Playground	
21.10.21	All in order – nothing further to report. Contact would be made with Mr. Collins regarding the annual hedge cut.	Clerk
10.	Recreation Ground & Pavilion	
22.10.21	Cllr. Livall proposed, Cllr. Moore seconded and it was RESOLVED to approve the quote for £340.00 to clear the overhanging vegetation and brambles from the compound area, in between the compound and the Pavilion and behind the Pavilion. All waste to be removed. All Agreed.	
23.10.21	In connection with the quote to clear the southern corner of the recreation ground in readiness for the planting of the Silver Birch Grove, the Clerk was asked to ascertain whether the quote included for the clearing of brambles/vegetation along the boundary wall from the storage compound to the corner of the recreation ground.	Clerk
24.10.21	Cllr. Steer proposed, Cllr. Livall seconded and it was RESOLVED to approve the quote for £390.00 (materials and labour) to replace the Pavilion fascia and install a new metal downpipe from the guttering. All Agreed.	
25.10.21	It was agreed that the Clerk would seek quotes for a refresh of the Pavilion, to include repainting of the floor; ceilings; both changing rooms; referee changing room; lobby; boiler room; both toilets; thorough cleaning of the shower tiles and floor.	Clerk
11.	Woodland	
26.10.21	All in order. Parish Councillors discussed the grass cutting of the woodland paths following a query raised by a resident. The Clerk confirmed the grass cutting contract with SGC included the paths through the woodland, the central glade and the access track, but not the narrower tracks along the boundaries.	
27.10.21	The Clerk confirmed that the bluebell and snowdrop bulbs had been ordered and were expected to be delivered soon. The Clerk would liaise with the Primary School regarding their planting.	
12.	The Queen's Platinum Jubilee – June 2022	
28.10.21	Cllr. Steer proposed, Cllr. Livall seconded and it was RESOLVED to approve the quote from the grounds maintenance contractor for £520 to prepare the land, plant and secure the trees in connection with the Silver Birch Grove. All Agreed. The Clerk would ask advice from the contractor regarding the method of securing the trees, as the Royal Horticultural Society recommend a single stake rather than the cross- bar method proposed by the contractor. Additionally, the Clerk would check with Landcare to see if seven trees could be reserved and paid for, and ask Cllr. Haigh to go and choose them.	Clerk
29.10.21	Regarding the proposed location of the two Oak trees from The Honourable Company of Gloucestershire, see minute 08.10.21.	
13.	South Gloucestershire Council – Section 106 Funding – Expression of Interest	
30.10.21	The Clerk was continuing to work on the four separate Expression of Interest form in connection with bidding for the S.106 money from the Oakfield House development. The Clerk was confident the deadline of 15 th October 2021 could be achieved.	Clerk

31.10.21 | The Clerk had met with a local paving contractor to obtain a quote for the access track through the Woodland. The cost of installing a track all the way from the Wotton Road entrance to the Recreation Ground entrance may be financially prohibitive (in excess of the S.106 grant available). An alternative may be to install a track at the dog-leg for a length of 40m as that was the area that got particularly boggy. A quote was awaited. The contractor was also going to quote for the 20m pedestrian footpath extension and installation of the wheelchair access ramp and handrails.

14. Accounts for Payment

32.10.21 | The Clerk confirmed the following invoices as accurate and due for payment.

33.10.21	Mrs. P. Evans	Clerk's Salary – September	£402.50
	Elite Cleaning (SW) Ltd	Pavilion Cleans – September	£65.00
	KLH Landscaping	Grounds Maintenance – Play Area	£120.00
	Water2Business	Pavilion Water Supply	£27.49
	South Glos. Council	Ground Maintenance – Sept	£291.54
	Mrs. P. Evans	Clerk's Expenses – Bulbs	£57.98
	Mrs. P. Evans	Clerk's Expenses – Domain Name	£19.19

34.10.21 | Cllr. Moody proposed, Cllr. Moore seconded and it was **RESOLVED** that the above invoices be paid. Cllrs. Moody and Livall witnessed the invoices and signed the cheques. **All Agreed.**

16. Parish Councillors Open Forum

35.10.21 | The primary school wished to promote the Bookswap facility in their newsletter to parents. Cllrs. felt this was a good idea. It was also agreed to think about a new name for the Bookswap as it currently suggested users had to bring along a book to swap. Cllr. Steer would produce an article to put in the Parish Magazine.

36.10.21 | The Clerk had yet to write to English Heritage regarding the poor condition of Rangeworthy Court. **Clerk**

37.10.21 | Concern was again expressed at the unsafe way parents and children are crossing the road at the Church Lane/Wotton Road junction. The 20mph flashing speed signs are ignored by vehicles. The Clerk was asked to speak with A&S Police at the next confidential surgery on 20th October 2021 to see if anything can be done. **Clerk**

38.10.21 | Patch Elm Lane continued to deteriorate. The 30mph road sign had been hit and required replacing and a tractor had recently ended up in a ditch as the side of the road had given way. **Clerk**

The meeting closed at 9.50pm.

The next Ordinary Meeting of Rangeworthy Parish Council would be held on Tuesday 2nd November 2021, in the Lister Room of the Memorial Hall, commencing at 7.30pm.

Signed

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Date

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RANGEWORTHY PARISH COUNCIL

Clerk's Report

Agenda Item 5

Activities up to 5th October 2021

1. Defibrillator – the Hall Trustees have confirmed the location of the second defib unit next to the Hall Notice Board. The Clerk will obtain a firm quote for the installation. It would appear that the external cabinet agreed by the Parish Council is now out of stock – the alternative suggested by the supplier is more expensive – the Clerk is currently trying to source an alternative at the price resolved by the Parish Council.
2. Minute 28-01-21 – The Clerk has ordered 200 snowdrop bulbs and 120 English Bluebell bulbs from Thompson & Morgan – they should be delivered within the week. The Clerk will contact the Primary School to arrange for their planting in the woodland.
3. Minute 29-09-21 – The two free Oak trees are anticipated to be delivered at the end of November. They will be bare root and therefore require planting immediately. The Honourable Company of Gloucestershire are suggesting that ‘Guardians’ be appointed to look after the trees until they are established. The Parish Council need to decide where these two trees should be planted.
4. Minute 08-09-21 – The Clerk has emailed A&S Police to request mobile speed camera data for the previous 12 months. A response is awaited.
5. All available time has been spent developing the S.106 grant funding forms, researching and meeting/liaising with contractors.