

RANGEWORTHY PARISH COUNCIL
South Gloucestershire

Jennie Wright
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**TO ALL MEMBERS OF
RANGEWORTHY PARISH COUNCIL**

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26th September 2024

Dear Councillors

In accordance with the Local Government Act 1972 Schedule 12, Section 10(b), you are summoned to an Ordinary meeting of Rangeworthy Parish Council, to be held on: -

Tuesday 1st October 2024
Lister Room, Rangeworthy Memorial Hall
Commencing at 7.30pm

Yours faithfully

J L Wright

Jennie Wright
Clerk & Responsible Financial Officer
Rangeworthy Parish Council

RANGEWORTHY PARISH COUNCIL

Ordinary Meeting of Rangeworthy Parish Council, Tuesday 1st October 2024 at 7.30pm
Lister Room, Rangeworthy Memorial Hall

AGENDA

WELCOME

PUBLIC PARTICIPATION

Members of the public are invited to raise any matters concerning the Parish

1. **Apologies for Absence** - to RESOLVE reasons for absence.
2. **Declarations of Interest Relating to Agenda Items** – to receive and NOTE declarations of a disclosable pecuniary, other non-disclosable pecuniary or non-pecuniary nature.
3. **Minutes of the Previous Meeting** – RESOLVE to approve minutes of the ordinary meeting held on Tuesday 3rd September 2024.
4. **South Gloucestershire Councillors Report** – to receive and NOTE any reports
5. **Clerk's Report** - To receive updates and:
 1. NOTE Clerk's timesheet (Appendix 1)
 2. NOTE Nat West – new clerk has uploaded signature and documents
 3. RESOLVE to approve payment of Clerk's expenses:

Month: September 24

Date	Expense type	Details	Amount
05/09/2024	SLCC	Membership Fee	£120.00
10/09/2024	ALCA	Clerk Training	£40.00
26/09/2024	SLCC	New Clerk Dec	£24.00
10/09/2024	Ink	XP900	£14.97
Total claimed			£198.97

6. **Planning** - NOTE comment submitted on planning application P19/13683/RM Land at Wotton Road, Rangeworthy
7. **Planning Decisions** - To NOTE the following South Glos Planning Decisions:
 1. P24/01836/HH Green Acre Church Lane Rangeworthy South Gloucestershire BS37 7ND BS37 7ND - Raising of roof line, installation of hip to gable roof extension and installation of tile cladding to all gables – **APPROVE WITH CONDITIONS**
 2. P24/00976/CLE The Bungalow Lea Gate Bagstone Road Rangeworthy South Gloucestershire - Continued use of annexe as 1 no. independent dwelling – **APPROVE CERTIFICATE OF LAWFULNESS**
8. **Financial Matters** - To receive updates and:
 1. NOTE – no current bank statements to hand due to Nat West delay
 2. RESOLVE payment of the following accounts:

Sep-24						
Payee	Supplier Invoice	Chq No		Net	VAT	TOTAL
						£0.00
A Wheal	N/a	TBC	Clerk Handover	£79.68	£0.00	£79.68
SGC	3900013892	TBC	Hall & Verge Mowing	£341.23	£68.25	£409.48
KLH	2090	TBC	Play Area Ground Maintenance	£110.00	£0.00	£110.00
E-On	0036	TBC	Pavilion Electric	£32.20	£1.61	£33.81
Elite Cleaning	3125	TBC	Pavilion Cleaning	£65.00	£13.00	£78.00
				£628.11	£82.86	£710.97

9. **Children's Playground** – NOTE PC will cut the hedges again this year – price to be confirmed
10. **Recreation Ground & Pavilion** - To receive updates and:
 1. RESOLVE to approve suggested budget of £850 plus VAT for SLCC advice regarding IAPC proposition
 2. NOTE various deadlines for funding provided by IAFC
 3. RESOLVE fees for IAFC pitch use considering work completed
 4. RESOLVE to approve fee of £1,200 for Contex Planning to draw up paperwork for certificate of lawfulness under permitted development for new track and agree specifications for proposals
 5. NOTE Ford Fuels has delivered 500 litres of oil
 6. NOTE – Andersons refused to use track to empty septic tank
 7. RESOLVE to employ drainage cleaning company to visit the Pavilion in view of Septic Tank not appearing to be full
11. **Woodland** - Local Nature Action Plan
 1. NOTE we are able to tie in the bulb planting suggested by Daisy Finniear with the wild flower planting morning planned for 19th October 2024
 2. RESOLVE to decide on a day to go to Grow Wilder in Frenchay to purchase plug plants
12. **Highways & PROWs** - NOTE concern regarding parking opposite Recreation Ground
13. **Cllrs. Open Forum** – to NOTE any matters relating to Rangeworthy Parish – No resolutions to be made

Date of Next Meeting – **Tuesday 5th November 2024** – ordinary meeting of Rangeworthy Parish Council, Lister Room, Memorial Hall commencing at 7.30pm.

Appendix 1

CLERK'S TIMESHEET September 24								
Date	Morning		Afternoon		Evening		Total Hours	Notes
	In	Out	In	Out	In	Out		
01/09/2024	09:00	09:30			08:00	08:45	1.25	Phone call re IAFC email
02/09/2024					03:00	06:15	3.25	Meeting prep, accounts, cheques
03/09/2024			03:00	03:45	07:00	10:30	4.25	Visit Pavilion, inspect mess from BBQ, Take Meter reading, Travel to and from meeting and Meeting
04/09/2024			03:00	05:30			2.50	Oil quotes, septic tank quotes, emails
05/09/2024	09:00	11:30					2.50	IAFC Phone Calls
06/09/2024	10:00	12:30					2.50	IAFC Paperwork printing, Delivery & Research
07/09/2024		11:00	12:00				1.00	Emails
08/09/2024				02:00	03:00		1.00	Emails and booking Lister Room for EGM
09/09/2024					07:00	10:00	3.00	Parish Magazine article & Emails
10/09/2024	11:00	12:30					1.50	Cheque for Oil & Parish Magazine Piece
11/09/2024					05:00	09:00	4.00	SLCC Advice emails regarding IAFC and track project
12/09/2024	12:30	01:30					1.00	Phone calls and emails re IAFC & EGM
13/09/2024					05:00	05:45	0.75	Minutes
14/09/2024			01:15	02:30			1.25	Minutes
15/09/2024	09:30	10:00					0.50	Emails
16/09/2024	09:00	12:15					3.50	IAFC & Track Redevelopment / SLCC Advice
17/09/2024			12:00	01:00			1.00	Planning Portal Access
18/09/2024					04:00	05:00	1.00	LNAP Bulb planting and Flower Plugs
19/09/2024	09:15	10:00			04:15	05:30	2.00	Equals Money Research
20/09/2024	09:15	09:45	01:15	02:15			1.50	Emails & Roger SLCC quote for IAPC work
21/09/2024					03:15	04:00	0.75	Context Planning - Certificate of Lawfulness
22/09/2024	09:00	10:15					0.25	Invoices Payable & Planning decisions
23/09/2024	10:30	12:00					1.50	Waiting for Ford Fuels
24/09/2024	11:00	11:30	01:00	01:30			1.00	Bank & Andrea
25/09/2024	08:00	09:15			07:00	09:00	3.25	Emails & Meeting Prep
26/09/2024	10:00	11:00	12:00	01:00	04:00	06:00	4.00	Ford Fuels Oil Delivery and Agenda & Pack
Total for month							50.00	
Cumulative total							216.25	
								Should = 156