

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30PM ON TUESDAY 20th JULY 2021 RANGEWORTHY MEMORIAL HALL

Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mrs. M.J. Steer Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. C. Young, Cllr. T. Clark (South Glos. Council Representatives)

No members of the public were present.

The Chairman welcomed everyone to the meeting.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the Agenda, members of the public were invited to raise any matters concerning the Parish.

		<u>Action</u>
A.07.21	There was no public participation.	

The formal meeting of the Council then commenced as follows:-

1.	Apologies for Absence
01.07.21	Apologies were received from Cllr. Livall, who hoped to join the meeting later and Cllr. Lean.
2.	Declarations of Interest Relating to Agenda Items
02.07.21	The Clerk declared an interest in agenda item 14 and would leave the room at that point.
03.07.21	Cllr. Moore declared a non-pecuniary, other interest in agenda item 6 specifically P20/06928/O.
3.	Minutes of the Previous Meeting
04.07.21	Cllr. Steer proposed, Cllr. Moore seconded and it was RESOLVED to approve the minutes of Tuesday 22 nd June 2021 as a true and accurate record of the proceedings. All Agreed.
4.	South Gloucestershire Councillors Report
05.07.21	SGC Cllrs. had previously circulated their report which was noted by Parish Councillors and included information on the Vaccination Centre at UWE Bristol; Community Resilience Fund to Provide Support Over the Summer; Open Access Resuming at South Gloucestershire Libraries; Green Infrastructure Strategy Consultation; All Age Learning Disabilities Strategy Consultation; Questionnaire for parents and carers of children, young people and adults with learning disabilities; Yate Masterplan community workshop dates.
06.07.21	Regarding the community workshops about Yate Masterplan, Rangeworthy Parish Councillors queried why there had not been a consultation between SGC and Thornbury Town Council about the closure of Thornbury High Street. The pedestrianisation of Thornbury High Street had not been welcomed by all residents/traders. SGC Cllrs. advised the Thornbury closure had been done as an emergency action plan. There are ideas to do a Kingswood Masterplan in a similar way.

07.07.21 Parish Councillors also queried SGC's Greener Places Consultation and how that tied in with SGC's stipulated requirements within the planting licence that had been forwarded to the Parish Council (agenda item 13). That contract required "to keep the said verge in a trim and tidy condition and to regularly cut or mow all the grass". This was obviously contrary to the Consultation's aspirations to develop wildflower verges to encourage wildlife and biodiversity.

08.07.21 Parish Councillors advised SGC Councillors that the height of the new houses being built at Patch Elm Lane were completely overpowering the small cottages opposite. Now notification had been received from SGC that the developer needs to close the road at the most inopportune time of the year – August – when the lane will be being used by agricultural vehicles involved in harvesting. Parish Councillors would like the SGC Planning Officer to visit the site to see for themselves how out of place this development actually is.

5. Clerk's Report

09.07.21 The Clerk had submitted a written report which was noted by Parish Councillors. A copy is appended to these minutes.

10.07.21 The Clerk drew Cllrs. attention to item 2, specifically the response received from Cadence and Cotswold Homes, who had postponed their presentation to residents and the Parish Council.

6. Planning Matters

11.07.21 P20/06928/O | Pool Farm, Wotton Road, Rangeworthy, BS37 7NA | Erection of 13 no. dwellings, 1 no. building to form Office (Class B1(a) and retail units (Class A1) (Outline) with access to be determined, all other matters reserved (resubmission of P19/15806/O) | Revised Plan and Revised POS Plan submitted | This application had been placed on the agenda due to revised plans being submitted. The allocated Planning Officer had advised that as no change was proposed to the proposed access/number of units/office and retail units, the application would not be re-consulted. However, Rangeworthy Parish Councillors agreed to comment on the revisions thus – The site now appears condensed with a surrounding 'moat' of Public Open Space which could have security and anti-social behaviour implications for the new builds and existing properties on Wotton Road as this directly adjoined existing back gardens. The Parish Council noted a recent report identifying the existence of Great Crested Newts. The Parish Council concurred with the SGC Conservation very detailed and even-handed report weighing up the pro's and con's but ultimately recommended refusal. Rangeworthy village would lose the wonderful historic parkland landscape – one of the reasons a similar application was refused over thirty years ago after a Public Inquiry.

12.07.21 P21/04058/F | Sunbeam Cottage, Wotton Road, BS37 9XG | Creation of new vehicular access onto classified highway | AN ADJOINING PARISH NOTIFICATION | Parish Councillors agreed not to comment.

13.07.21 P21/04577/F | 1 Feltmakers Lane, Yate, BS37 7EX | Erection of single storey rear extension to form additional living accommodation (retrospective) | AN ADJOINING PARISH NOTIFICATION | Parish Councillors agreed not to comment.

7. Planning Decisions

14.07.21 None received.

8.	Financial Matters	
15.07.21	The Clerk presented the monthly financial report and reported the following balances (as at 25 th June and 4 th June 2021), which were noted by Parish Councillors.	
16.07.21	Business Current Account: £ 116.00 Business Reserve Account: £50,373.99	
17.07.21	An up-to-date Receipts and Payments Account identifying spending and receipts compared to budget was also noted by Parish Councillors, and included all payments presented under agenda item 15.	
18.07.21	The Clerk had received confirmation from PKF Littlejohn that they had accepted Rangeworthy Parish Council's claim for exemption from audit of the 2020/2021 accounts, as both receipts and payments were under the £25,000 threshold. As there would be no review to perform, consequently no auditor's certificate and report, or any other closure document would be issued by PKF for the reporting year.	
9.	Children's Playground	
19.07.21	The three new pieces of play equipment had been successfully installed 28 th June through 1 st July 2021. A hastily arranged 'Re-Opening Ceremony' took place at 3.30pm on 1 st July with approximately 25+ youngsters testing out the new pieces. However, the Clerk reported that three of the Grasslock mats had lifted during the recent grass cut. The Clerk had emailed Playdale to advise as it appeared they had not been pegged down securely.	
20.07.21	Cllr. Steer proposed, Cllr. Moore seconded and it was RESOLVED to settle the second 50% payment to Playdale. All Agreed. The Clerk was asked to hold back the cheque until the issue with the matting had been resolved.	Clerk
21.07.21	The Parish Council had accepted a sealed bid for £201 for the old decommissioned rocking horse, which had now found a new home locally.	
10.	Recreation Ground & Pavilion	
22.07.21	The Clerk was waiting to hear back from RAFC as to their requirements for the use of the Pavilion and football pitches for the forthcoming season.	
23.07.21	Cllrs. agreed to hold their annual inspection of the Pavilion on Tuesday 27 th July 2021 at 7.30pm.	All
24.07.21	It was noted that despite being recently cut back, the path from the Wotton Road to the Recreation Ground had encroaching vegetation on either side. The Clerk would ask the grounds maintenance contractor if they would be prepared to regularly cut this back.	Clerk
11.	Woodland	
25.07.21	The Clerk was in the process of arranging a meeting with the grounds maintenance contractor regarding the new gates and repairs to the existing.	Clerk
12.	The Queen's Platinum Jubilee – June 2022	
26.07.21	Cllr. Haigh provided a written report which was considered by Cllrs. Cllr. Haigh advised that the Jubilee Committee would be meeting in September 2021 to discuss plans for village celebrations and the Hall had been booked out for that weekend. Following discussions on Cllr. Haigh's report, in principle the Parish Council were happy with the proposals, but would like to ensure the most	

appropriate location for the establishment of the grove of Silver Birch trees. Cllrs. would take a look at the area during their annual inspection of the Pavilion and make a firm decision at the September 2021 meeting.

13. South Gloucestershire Council Planting Licence, Wotton Road

27.07.21 The Clerk had circulated the draft Planting Licence provided by SGC. The Clerk had provided a breakdown of the additional costs involved including grass cutting, arboricultural reports and insurance of the existing trees – circa £600-£900/year. Cllrs. queried paragraph 3.3 of the licence which required the Parish Council “to keep the said verge in a trim and tidy condition and to regularly cut or mow all the grass”. This was contrary to the Parish Council’s desire to establish wild flower areas in order to encourage wildlife and biodiversity. Therefore, Cllr. Moore proposed, Cllr. Haigh seconded and it was **RESOLVED** not to proceed. **All Agreed.** The Clerk would advise SGC accordingly.

Clerk

14. Clerk’s Annual Appraisal, Hours and Salary

28.07.21 The Clerk removed herself from the meeting room during this agenda item.

29.07.21 The Clerk was thanked for all the extra work and effort during the previous year and in acknowledgement Parish Councillors agreed an ex-gratia payment of £75.00 in recognition of a positive appraisal. The Clerk’s hours would remain at 35/month, but would be monitored for the remainder of the financial year. A further review of hours would take place at Budget preparation time. Overtime would be paid at the current hourly rate as per the contract of employment. **All Agreed.**

15. Accounts for Payment

30.07.21 The Clerk confirmed the following invoices as accurate and due for payment.

31.07.21	Mrs. P. Evans	Clerk’s Salary –June	£402.50
	Elite Cleaning (SW) Ltd	Pavilion Cleans – June	£65.00
	Playdale	New Play Equipment (Final 50%)	£6,466.50
	South Glos. Council	Ground Maintenance – June	£329.31
	Mrs. P. Evans	Overtime – 16 Hours	£184.48
	Mrs. P. Evans	Ex Gratia Payment	£75.00

32.07.21 Cllr. Moody proposed, Cllr. Steer seconded and it was **RESOLVED** that the above invoices be paid. **All Agreed.**

16. Parish Councillors Open Forum

33.07.21 Cllrs. noted that residents were being invited to join the NextDoor App – one resident had received an unsolicited letter inviting them to join, which suggested that another neighbour had recommended them. The Clerk would mention this in the next Parish Magazine article.

34.07.21 Cllrs. also noted there was an overgrowing hedge at Green Lane. Cllr. Moore would advise the Clerk of the location.

35.07.21 Cllr. Haigh had attended the recent on-line presentation regarding plans for the YTL Arena in Filton. Cllr. Haigh had also attended the recent on-line Town & Parish Council Forum and would provide a written report.

The meeting closed at 9.40pm.

The next Ordinary Meeting of Rangeworthy Parish Council would be held on Tuesday 7th September 2021, in the Lister Room of the Memorial Hall, commencing at 7.30pm.

Signed

Date

RANGEWORTHY PARISH COUNCIL

Clerk's Report Agenda Item 5 Activities up to 20th July 2021

1. As Councillors will be aware all COVID-19 restrictions (bar a very few exceptions) were lifted on 19th July 2021. Positive cases continue to rise, as do hospital admissions. In order to maintain safety, this Parish Council meeting is being held in the main hall, with the September meeting due to be held in the Lister Room. However, the Clerk will continue to monitor the situation, and if necessary, will look to hold future meetings in the main hall.
2. Time has been spent liaising with Cadence and Cotswold Homes regarding their attendance at the Parish Council meeting. Ultimately Cadence and Cotswold Homes advised the Parish Council on 16th July 2021 they would not be attending. Their response is reproduced below –
“I'm very sorry to inconvenience you after you have already issued your agenda, but I am afraid we must postpone our presentation to the Parish Council. Our plans continue to be worked on. We are going through a pre-application process with the Council, wherein they give us feedback from their perspective on our proposals before we submit an application. To progress with our consultation and to understand timescales for an application, we would ideally like to have this response, which we anticipate receiving in the next couple of months. Once we do receive it, we will take stock of where we are. As such until we have the pre-application response and have taken stock of where we are, the process is temporarily on hold. When we have received that response and decided how we wish to proceed, we would like the opportunity to present to the Parish Council, should that be amenable to you and your Councillors”.
3. Contrary to advice received from the supplier, the Litter Picking Stick arrived – they have been marked and parishioners advised they are available for individual use. The Parish Council may wish to consider organising a village wide pick.
4. Avon & Somerset Police Community Beat Team opened their first confidential surgery on Wednesday 7th July. The Clerk spoke with the PCSO about issued within Rangeworthy, which included speeding along the Wotton Road and the deployment of the mobile speed camera. The Clerk highlighted that motorist warn other motorists about the location of the van; therefore, the readings were not necessarily genuine. Sadly, no residents attended the session, which could be interpreted as a good thing.
5. Additionally, the PCSO advised of an incident at Rangeworthy Court (exact date unknown). Police Officers were alerted to dogs barking and subsequently attended together with RSPCA Officers and the SGC Dog Warden. They took away approximately five dogs – one of the dogs gave birth to a litter of puppies shortly after being removed.
6. A copy of the Clerk's timesheet for June 2021 is attached.