

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30pm ON TUESDAY 5th JULY 2022 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mrs. M.J. Steer Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. J. Lean and Cllr. T. Clark (South Gloucestershire Councillor)

No members of the public were present.

The Chairman welcomed everyone to the meeting.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the agenda, members of the public were invited to raise any matters concerning the Parish.

A.07.22 | There was no public participation.

Action

The formal meeting of the Council then commenced as follows:-

1. Apologies for Absence

01.07.22 Apologies were received, noted and accepted from Cllr. Livall. **All Agreed.**
Apologies were also received from SGC Councillor Young.

2. Declarations of Interest Relating to Agenda Items

02.07.22 The Clerk declared a pecuniary interest in agenda item 16.

3. Minutes of the Previous Meeting

03.07.22 Following a typographical amendment, Cllr. Steer proposed, Cllr. Moore seconded and it was **RESOLVED** to approve the minutes of Tuesday 7th June 2022 as a true and accurate record of the proceedings. The Chairman signed the minutes. **All Agreed.**

4. South Gloucestershire Councillors Report

04.07.22 SGC Councillors had previously circulated a copy of their report which covered the agreement to support subsidised bus services through to April 2023; planning referral rejected by the DMC Chairman (P21/03370/F); various consultations.

05.07.22 Rangeworthy Parish Councillors were very disappointed to note the decision of the Chairman of the DMC in connection with planning application P21/03370/F. Following the request from Rangeworthy Parish Councillors to 'call in' this application, SGC Cllrs. had clearly set out the reason for referring the application but the Chairman of the DMC declined the referral as invalid on the grounds that no evidence had been presented to support it. Our SGC Cllrs. categorically rejected this decision as, in their opinion the DMC Chairman had exceeded his authority by seeking, in conjunction with the planning officer, to determine the planning application rather than merely validating the referral that had been received. This highlighted the many flaws of the current planning system as the DMC Chairman had the absolute right to make such a decision without there being any way of appealing or challenging that decision.

06.07.22 Cllrs. briefly discussed SGC briefing note on the first issue of Census 2021 data.

5. Clerk's Report

07.07.22 The Clerk's report was noted – copy appended to these Minutes.

6. Planning Matters

08.07.22 P22/03266/CLE | Berrow, Wotton Road, Rangeworthy, BS37 7NA | Conformation of lawful commencement of planning permission PT10/1069/EXT | NO COMMENTS.

09.07.22 P22/03169/F | Wayside, Wotton Road, Iron Acton, BS37 9XG | Demolition of existing Nursery and out building. Erection of 1 no. dwelling (Class C3) with associated works | An adjoining parish notification | Rangeworthy Parish Council would not make any comments.

7. Planning Decisions

10.07.22 P22/02335/HH | Stratford House, Wotton Road, Rangeworthy, BS37 7NA | Erection of a single storey side and rear extension with alterations to existing attached garage to form additional living accommodation | APPROVE WITH CONDITIONS.

11.07.22 P22/02401/RVC | Land north and west of Iron Acton Substation, Iron Acton, BS37 9TX | Variation of condition 11 attached to P20/13909/F to extend the operational life of Larks Green Solar Farm to a period of 40 years following first commercial export of electricity | APPROVE WITH CONDITIONS.

12.07.22 P21/03370/F | Land at Kilgobbin House, Wotton Road, Rangeworthy, BS37 7NB | Erection of 2 no. detached dwellings with associated garages, parking and associated works | APPROVE WITH CONDITIONS.

13.07.22 P22/02368/HH | Harwood House, New Road, Rangeworthy, BS37 7QH | Demolition of existing detached garage. Erection of detached garage with bedroom/studio above | APPROVE WITH CONDITIONS.

8. Financial Matters

14.07.22 The Clerk presented the monthly financial report including movements on the bank account, and reported the following balances, which were noted by Parish Councillors.

Business Current Account: £ 100.00

Business Reserve Account: £53,509.58

15.07.22 An up-to-date Receipts and Payments Account (identifying spending and payments compared to budget) was also noted by Parish Councillors, and included all payments presented under agenda item 17.

16.07.22 All documents in connection with the 2021-2022 AGAR have been submitted to PKF Littlejohn in good time for the 1st July 2022 deadline.

17.07.22 The bank has advised that interest rates will be increased from 0.01% to 0.10% on the Business Reserve Account. In light of the poor interest rate, the Clerk would investigate alternative business accounts, providing dual/triple level authentication, to see if the rate could be improved.

18.07.22 A VAT refund claim of £4,711.01 has been submitted to HMRC for financial year 2021-2022.

9. Children's Playground

19.07.22 All in order. Cllr. Moody was undertaken the weekly inspections.

Clerk

10.	Recreation Ground & Pavilion	
20.07.22	The grounds maintenance contractor had affected interim repairs to the wooden bridge and will install some anti-slip surfacing in due course. The Clerk would ask for a price to reinstate the handrail.	Clerk
21.07.22	The Clerk had met with two decorating contractors to obtain quotes.	
22.07.22	The annual service of the boiler would be taking place on 6 th July 2022.	
23.07.22	The Clerk was instructed to write to RAFC giving them two-week's notice to quit the pavilion and remove all of their belongings – 22 nd July.	Clerk
11.	Woodland	
24.07.22	All in order.	
12.	Bus Shelters	
25.07.22	The Clerk had met with a local contractor and was awaiting a quote in respect of repairs to the bus shelters as reported.	Clerk
13.	Verge Adjacent Pool Farm	
26.07.22	Nothing further to report. Cllr. Haigh would arrange a meeting date.	LH
14.	B4058 – Speeding	
27.07.22	The Clerk had emailed the latest road traffic data to PC Bainbridge in connection with setting up a community Speed Watch Group. Cllr. Moore had completed and passed the on-line training. Five/six other volunteers had come forward who would be asked to complete the on-line training which was mandatory. Outside The Pound would be suggested as an appropriate spot to be assessed.	
28.07.22	The Clerk had supplied Cllrs. with information about 'parking buddies' – these were movable pavement signs that could be set out at school drop-off and pick-up times. The Clerk had liaised with the Primary School but unfortunately, they would not have the manpower to commit to doing this. The Clerk had included a request for residents to come forward to help in the next Parish Magazine edition.	
15.	Request for Financial Assistance	
29.07.22	Cllr. Haigh proposed, Cllr. Steer seconded and it was RESOLVED to make a donation (LGA 1973, S.137) of £200 to the Jubilee Committee to cover additional costs regarding the free village tea party to celebrate the recent Platinum Jubilee. All Agreed.	
16.	Clerk's Annual Appraisal	
30.07.22	It was RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and were instructed to leave the meeting room. The Clerk also left the meeting room during discussions.	
31.07.22	The Clerk was thanked for all her work over the preceding twelve months.	
32.07.22	Parish Councillors agreed to keep the Clerk's hours to 35/month with additional hours being agreed and paid at the normal hourly rate.	
33.07.22	Land on New Road - regarding an issue brought up during the Appraisal, the Clerk was instructed to chase payment of the previous rent and offer a payment schedule.	Clerk

17.	Accounts for Payment				
34.07.22	The following invoices were confirmed as accurate and due for payment (ex VAT).				
35.07.22	Payee		Net	VAT	TOTAL
	Mrs. P. Evans	Clerk's Salary - June	£410.55	£0.00	£410.55
	Elite Cleaning	Pavilion Cleans - June	£65.00	£13.00	£78.00
	South Glos. Council	Ground Maintenance - May	£474.20	£94.84	£569.04
	KLH Landscaping	Playground Grass Cutting	£90.00	£0.00	£90.00
	Mrs. P. Evans	Stationery/Toner	£70.53	£14.12	£84.65
	P.J. Bryer	Boiler Service	£135.00	£0.00	£135.00
	Jubilee Committee	Financial Assistance - S.137	£200.00	£0.00	£200.00
			<u>£1,445.28</u>	<u>£121.96</u>	<u>£1,567.24</u>
36.07.22	Cllr. Moody proposed, Cllr. Steer seconded and it was RESOLVED that the above invoices be paid. Cllrs. Steer and Haigh witnessed the invoices and signed the cheques. All Agreed.				
18.	Councillors Open Forum				
37.07.22	Cllr. Moore will speak with SGC Councillors about speed bumps.				DM
38.07.22	There appears to be a tremendous amount of vehicles parking on pavements at various places – New Road and Patch Elm Lane/Wotton Road junction in particular. The Clerk to report.				Clerk
39.07.22	It would appear that a Kelly Communications van was parking overnight on the haulingway outside the village hall. The van is blocking the view, and causing a danger to vehicles trying to exit the car park. The Clerk to report.				Clerk

The meeting closed at 9.55pm.

The next Meeting of Rangeworthy Parish Council would be held in the Lister Room of the Memorial Hall, commencing at 7.30pm on Tuesday 30th August 2022.

Signed

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Date

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RANGEWORTHY PARISH COUNCIL

Clerk's Report - Agenda Item 5 Activities up to 1st July 2022

An email had been received directly from Luke Hall MP on 9th June 2022 expressing the concerns of a resident at the lack of grass cutting at the entrance to Berrows Mead. Mr. Hall had been advised by SGC that Rangeworthy Parish Council was responsible for the verges. A response was formulated by the Clerk, approved by the Parish Council and sent on 13th June 2022 advising Mr. Hall that he had been incorrectly advised and that the verges in question were actually the responsibility of SGC and cut under the Localism Contract (two cuts per year). An automatically generated acknowledgement was received, but no further communications have been exchanged.

The tree on Patch Elm Lane that was reported to SGC as rotten at the base has been inspected and will be cut down as soon as possible.

Following the report at the June meeting regarding the possibility of certain bus services being withdrawn due to lack of funding (including the 622 route), SGC reported that following discussions at the WECA Committee meeting on 14th June all services are to be extended by a minimum of seven months to enable an urgent review of the bus network. This will take account of the impact of Covid-19 on bus usage and will help us to understand how the additional funding awarded to the West of England through the Bus Service Improvement Plan could support new and improved services. All services would be extended, with the cost of three specific services being met from the local councils to ensure that these supported services do not come to an end in September 2022.

The Clerk has emailed the Memorial Hall Committee to enquire whether they had considered the installation of a bike rack for users of the Hall, as this would be a suitable CIL project. The Hall Committee has confirmed they are actively seeking a quote for such an installation and would be very grateful for the Parish Council's offer of CIL to fund the project. A costing for the installation will be provided at a later date.