

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30pm ON TUESDAY 7th JUNE 2022 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mrs. M.J. Steer Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. J. Lean and Cllr. T. Clark (South Gloucestershire Councillor)

No members of the public were present.

The Chairman welcomed everyone to the meeting.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the agenda, members of the public were invited to raise any matters concerning the Parish.

A.06.22 | There was no public participation.

Action

The formal meeting of the Council then commenced as follows:-

1. Apologies for Absence

01.06.22 Apologies were received, noted and accepted from Cllr. Livall. **All Agreed.**

2. Declarations of Interest Relating to Agenda Items

02.06.22 Cllr. Moore declared a non-pecuniary other interest in agenda item 7, specifically planning application P20/06928/O.

3. Minutes of the Previous Meeting

03.06.22 Cllr. Steer proposed, Cllr. Haigh seconded and it was **RESOLVED** to approve the minutes of Tuesday 3rd May 2022 as a true and accurate record of the proceedings. The Chairman signed the minutes. **All Agreed.**

4. South Gloucestershire Councillors Report

04.06.22 SGC Cllrs had previously circulated a copy of their report which was noted by Parish Councillors. The report included detailed information on subsidised bus services under threat; Levelling-Up & Regeneration Bill and collapse of the Regional Development Plan; Council Tax Energy Rebate; Consultations.

05.06.22 Cllrs. discussed the collapse of discussions around the Regional Development Plan. The WECA Mayor had a duty to come up with a plan, but all Local Authorities involved need to agree.

06.06.22 Cllrs. discussed the threat of subsidised bus routes being withdrawn, including the 622 route - the only regular service to Rangeworthy and Tytherington. If proposals go ahead this would mean that Rangeworthy would be left without any regular service and non-driving residents would face being wholly reliant on community transport providers, taxis, family and friends. This would be neither acceptable nor sustainable. The Parish Council agreed to write to the SGC Scrutiny Committee expressing their deep concern. The Parish Council would include this information in the next Parish Magazine article and encourage residents to write to the Committee as well.

Clerk

07.06.22 Frenchay & Thornbury Community Hospitals – no further information available.

5.	Clerk's Report	
08.06.22	The Clerk's report (including supplemental items) was noted – copy appended.	
6.	Planning Matters	
09.06.22	P22/02368/HH Harwood House, New Road, Rangeworthy, BS37 7QH Demolition of existing detached garage. Erection of detached garage with bedroom/studio above NO OBJECTIONS – majority vote.	
7.	Planning Decisions	
10.06.22	P20/06928/O Pool Farm, Wotton Road, Rangeworthy, BS37 7NA Erection of 13 no. dwellings, 1 no. building to form Office (Class E(g)(i) and retail units (Class E(a)); construction of access and allotments (outline) with access to be determined. All other matters reserved APPROVED S.106 SIGNED.	
8.	Financial Matters	
11.06.22	The Clerk presented the monthly financial report and reported the following balances, which were noted by Parish Councillors. Business Current Account: £ 100.00 Business Reserve Account: £54,919.98	
12.06.22	An up-to-date Receipts and Payments Account identifying spending and receipts compared to budget was also noted by Parish Councillors, and included all payments presented under agenda item 16.	
13.06.22	Cllr. Moore proposed, Cllr. Moody seconded and it was RESOLVED to approve the 2022-2023 Asset Register. All Agreed.	
14.06.22	Cllr. Moody proposed, Cllr. Steer seconded and it was RESOLVED to approve the 2022-2023 Annual Financial Risk Assessment. All Agreed.	
15.06.22	Cllr. Moody proposed, Cllr. Moore seconded and it was RESOLVED to approve the 2021-2022 Bank Reconciliation. All Agreed.	
16.06.22	Parish Councillors noted the Independent Internal Audit's report.	
17.06.22	Cllr. Steer proposed, Cllr. Haigh seconded and it was RESOLVE to approve the 2021-2022 Annual Governance Statement. All Agreed. The Statement was signed by the Chairman and Clerk.	
18.06.22	Cllr. Steer proposed, Cllr. Moore seconded and it was RESOLVED to approve the 2021-2022 Annual Accounting Statement. All Agreed. The Statement was signed by the Chairman.	
19.06.22	Cllr. Moody proposed, Cllr. Moore seconded and it was RESOLVED to set the period for the public right to inspect the Annual Return as Monday 20 th June through to Friday 29 th July 2022 inclusive. All Agreed.	
9.	Children's Playground	
20.06.22	All in order. Cllr. Moody had undertaken the weekly inspections.	
10.	Recreation Ground & Pavilion	
21.06.22	The Clerk was instructed to seek an urgent response from RAFC regarding their intentions for the 2022-2023 football season. The window for advertising the facilities to any other Clubs was tight. The Clerk had approached one decorating company but unfortunately, they were fully booked until September. The Clerk to would contact another local firm.	Clerk Clerk

22.06.22	The wooden footbridge across the ditch to the permissive path required re-seating. The Clerk would make arrangements for this to be done.	Clerk
23.06.22	Cllr. Haigh had purchased three bags of mulch. It was noted the brambles were beginning to encroach again along the wall – the grass cutter did not seem to be cutting right into the edges.	
11.	Woodland	
24.06.22	The spring to the latch on the pedestrian access gate was broken. This would be repaired as part of the S.106 project works.	
12.	Annual Village Assembly – 6th May 2022	
25.06.22	Cllrs. were disappointed with the attendance (twelve residents), however it is difficult to know how to encourage residents to attend. Reports had been received six village organisations. Cllrs. noted there were seventy-one pupils on the primary school roll. The school was trying to raise money for new laptops and had been advised of the SGC Cllrs. Members Awarded Funding grants. A number of subjects had been raised including eroded verges (adjoining parish), increased volume of traffic along the Wotton Road, providing ‘passing lay-bys’ along New Road. Village organisations needed more volunteers to join them.	
13.	Bus Shelters	
26.06.22	It was noted that several tiles had come away on the Wotton Road bus shelter (Manor Road junction) and the Rose & Crown bus shelter. There was also ivy growing up the walls and through the roof. It was agreed that repairs would be made as soon as possible. The Parish Council would also undertake a visual inspection of all three shelters in their ownership and monitor.	Clerk
14.	Verge Adjacent Pool Farm	
27.06.22	Cllrs. discussed the possibility of creating wild flower borders along the verge. Consideration would need to be given to the planned development behind the hedge and the creation of a junction splay through the verge. The Parish Council would also need to find a balance between residents’ opinions on whether roadside verges should be cut regularly or whether they should be left uncut to encourage biodiversity and a natural habitat. On behalf of the Parish Council, Cllr. Haigh was asked to contact the SGC Biodiversity Assets & Commons Manager to arrange a site meeting.	LH
15.	B4058 - Speeding	
28.06.22	Parish Councillors were disappointed to note the contents of the email from A&S Police Road Safety Neighbourhood Lead dated 27 th May 2022 following the combined approach by Cllr. J. O’Neill on behalf of Rangeworthy, Cromhall and Charfield. A&S did not currently endorse or accept vehicle data or images from community ANPR camera systems. A&S Police understand communities are keen to embrace technology to help detect and deter speeding. Their approach to road safety was very much about being intelligence and data led, therefore they were looking at a solution that would enable communities who choose to purchase such devices to upload speed reports to the Police. That data would then be used to direct Speed Enforcement and Community Speed Watch activities.	
16.	Accounts for Payment	
29.06.22	The following invoices were confirmed as accurate and due for payment (ex VAT).	

Payee		Net	VAT	TOTAL
Mrs. P. Evans	Clerk's Salary - May	£410.55	£0.00	£410.55
Elite Cleaning	Pavilion Cleans - May	£65.00	£13.00	£78.00
Miss. C. Haigh	Mulch	£21.00	£0.00	£21.00
E-On	Pavilion Electricity - April	£26.92	£1.35	£28.27
E-On	Pavilion Electricity - May	£26.62	£1.33	£27.95
South Glos. Council	Grounds Maint - April	£237.10	£47.42	£284.52
South Glos. Council	Localism Charges - 1st Qtr	£196.17	£39.23	£235.40
KLH Landscaping	Grass Cutting - Play Area	£90.00	£0.00	£90.00
		<u>£1,073.36</u>	<u>£102.33</u>	<u>£1,175.69</u>

30.06.22 Cllr. Moody proposed, Cllr. Steer seconded and it was **RESOLVED** that the above invoices be paid. Cllrs. Steer and Moody witnessed the invoices and signed the cheques. **All Agreed.**

17. Councillors Open Forum

31.06.22 Cllr. Haigh had attended the New Deal presentation and Frome Valley CEF which had included information on Neighbourhood Planning.

32.06.22 Parish Councillors noted the Ash trees in Harford Place that had been cut down due to Ash Dieback were regrowing and looked very healthy.

The meeting closed at 9.50pm.

The next Meeting of Rangeworthy Parish Council would be held in the Lister Room of the Memorial Hall, commencing at 7.30pm on Tuesday 5th July 2022.

Signed

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Date

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RANGEWORTHY PARISH COUNCIL

Clerk's Report - Agenda Item 5 Activities up to 1st June 2022

Correspondence had been received from a resident to Luke Hall MP complaining about the lack of grass cutting on the two verges at the entrance to Berrows Mead. These two verges form part of the 'Special Expenses' element of residents Council Tax. The Clerk has emailed SGC asking for a map detailing the extent of verges included in Special Expenses and the regularity of cuts during the growing season.

Local Council elections (including Parish Council) are due to take place in May 2023. SGC has advised that should there be a contested election (more candidates than places) then the cost to the Parish Council is estimated at £1,200.

Cllrs. will be aware that work on the Spatial Development Strategy in WECA has been halted as unanimous agreement on the plans by the Local Authorities involved could not be reached. The WECA Mayor has written to Government advising that work would now take place on the Mayor's priorities for housing delivery, including much needed affordable homes.

The majority of hours this month have been used working on the 2021-2022 accounts ensuring that Rangeworthy Parish Council is compliant with the Annual Governance & Accountability Return. A copy of the Clerk's timesheet for May will be supplied at the 7th June 2022 meeting.

In addition to the Clerk's report included in the June Agenda Pack, the following is reported –

Minute 11.05.22 – Two formal request for the repainting of the 30mph and 40mph road roundels has been made to South Gloucestershire Council. SGC will now review the request within 10 working days and make an assessment. Reference numbers SGC-105297-J2B6 (Patch Elm Lane roundels) and SGC-105299-Z4J9 (Bagstone roundels).

Trees – The Clerk has reported a dead tree on Patch Elm Lane, two trees down from the entrance to Patch Elm Farm. It appears the tree has rotted at the base and has become spongy with fungus growing out of the base – possibly Honey Fungus disease. Should the tree fall, the canopy would bring down domestic electricity supply cables on the opposite side of the road.

The Oak tree at the junction of New Road/Wotton Road is registered on the SGC Report-It page as requiring attention.

Jubilee Grove – It is not yet possible to register the Jubilee Grove on the Queen’s Green Canopy website – registration opens in October 2022. The Clerk has diarised.

Jubilee Celebrations – Recent social media posts on the Rangeworthy Facebook group criticised the Parish Council for not displaying flags and bunting. It was difficult to know where the Parish Council could have erected flags and bunting as they did not own any land/properties in those vicinities. Also, on one of the social media posts there was a comment there may be a shortfall in funding for the tea party. The Clerk has contacted one of the organisers to see if the Parish Council could be of assistance.