

## RANGEWORTHY PARISH COUNCIL

### MINUTES OF THE ANNUAL MEETING OF RANGEWORTHY PARISH COUNCIL HELD AT 7.30pm ON TUESDAY 3<sup>rd</sup> MAY 2022 LISTER ROOM, RANGEWORTHY MEMORIAL HALL

#### Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mr. K. Livall Mrs. M.J. Steer  
Mrs. P.J. Evans (Clerk)  
Cllr. Lean (South Gloucestershire Councillor)

One member of the public was present.

The Chairman welcomed everyone to the meeting.

#### Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the agenda, members of the public were invited to raise any matters concerning the Parish.

		<u>Action</u>
A.05.22	There was a presentation by Tracey Kovacs of Cool Ventures. This is a business support and training organisation offering up to twelve hours free support for any established or fledgling business. The scheme is entirely funded by South Gloucestershire Council (until 2023) and is open to any resident aged sixteen and upwards.	

The formal meeting of the Council then commenced as follows:-

<b>1.</b>	<b>Election of Chairman</b>	
01.05.22	Cllr. Livall proposed, Cllr. Steer seconded and it was <b>RESOLVED</b> to appoint Cllr. Moody as Chairman for 2022-2023. <b>All Agreed.</b>	
<b>2.</b>	<b>Election of Vice Chairman</b>	
02.05.22	It was agreed not to appoint a Vice Chairman for the forthcoming year.	
<b>3.</b>	<b>Apologies for Absence</b>	
03.05.22	Apologies were received, noted and accepted from Cllr. Moore. <b>All Agreed.</b> Apologies were also noted from SGC Councillors Young and Clark.	
<b>4.</b>	<b>Declarations of Interest Relating to Agenda Items</b>	
04.05.22	None received.	
<b>5.</b>	<b>Minutes of the Previous Meeting</b>	
05.05.22	Cllr. Steer proposed, Cllr. Haigh seconded and it was <b>RESOLVED</b> to approve the minutes of Tuesday 5 <sup>th</sup> April 2022 as a true and accurate record of the proceedings. The Chairman signed the minutes. <b>All Agreed.</b>	
<b>6.</b>	<b>South Gloucestershire Councillors Report</b>	
06.05.22	South Gloucestershire Councillors had circulated a copy of their report which contained information regarding Council Tax Energy Rebate payments and the current SGC Carers Strategy for 2022-2027 consultation.	
07.05.22	SGC Councillors were asked to make enquiries regarding the current status of Frenchay and Thornbury Community Hospitals.	<b>SGC Cllrs.</b>

08.05.22	Cllrs. noted a revision had been made to the SGC Annual Monitoring Report on 23 <sup>rd</sup> March 2022 - the land supply figure had been revised down from 6.14 to 5.99 and increased the housing provision up from 1353 per annum to 1388 per annum. SGC Cllrs. were asked to make enquiries.	<b>SGC Cllrs.</b>
09.05.22	Parish Councillors thanked SGC Councillors for pursuing the issue of the missing road chevron signs in Bagstone – these had now been replaced.	
<b>7.</b>	<b>Clerk's Report</b>	
10.05.22	The Clerk had previously circulated a copy of her report, a copy of which is appended to these minutes.	
11.05.22	The Clerk would continue liaising with SGC regarding the repainting of road marking/roundels.	<b>Clerk</b>
<b>8.</b>	<b>Planning Matters</b>	
12.05.22	P22/02335/HH   Stratford House, Wotton Road, Rangeworthy, BS37 7NA   Erection of a single storey side and rear extension with alterations to existing attached garage to form additional living accommodation   NO COMMENTS.	
13.05.22	P22/02401/RVC   Land north and west of Iron Acton Substation, Iron Acton, BS37 9TX   Variation of condition 11 attached to P20/13909/F to extend the operational life of Larks Green Solar Farm to a period of 40 years following first commercial export of electricity   An adjoining Parish notification   NO COMMENTS.	
<b>9.</b>	<b>Planning Decisions</b>	
14.05.22	P21/07185/LB   Rose & Crown, Wotton Road, Rangeworthy, BS37 7NB   Retention of 13 no. replacement windows   APPROVED.	
15.05.22	P22/00705/PNGR   Building at The Paddock, Patch Elm Lane, Rangeworthy, BS37 7LU   Prior notification of a change of use from 1 no. agricultural building to 1 no. residential dwelling (Class C3) as defined in the Town & Country Planning (Use Classes) Order 1987 (as amended) to include operational development   APPROVE WITH CONDITIONS.	
16.05.22	P20/10559/TRE   Newland House, Engine Common Lane, Yate, BS37 7PX   Up to 2m reduction to 5 Sycamore trees and 1 Alder. Fell 7 Ash trees as per schedule of works. Covered by SGTPO 10/09 dated 19 <sup>th</sup> March 2009   APPROVE WITH CONDITIONS.	
<b>10.</b>	<b>Financial Matters</b>	
17.05.22	The Clerk presented the monthly financial report and reported the following balances, which were noted by Parish Councillors.	
18.05.22	Business Current Account: £ 100.00 Business Reserve Account: £56,290.27	
19.05.22	An up-to-date Receipts and Payments Account identifying spending and receipts compared to budget was also noted by Parish Councillors, and included all payments presented under agenda item 15.	
20.05.22	Cllrs. noted receipt of the first tranche of 2022-2023 Precept of £6,500.	
21.05.22	Cllrs. noted receipt of the 2022-2023 CIL totalling £14,001.87.	
22.05.22	The bank standing order mandate to amend the Clerk's monthly salary in line with resolution 18.04.22 was signed by two Cllrs.	<b>Clerk</b>

23.05.22	Cllr. Moody proposed, Cllr. Livall seconded and it was <b>RESOLVED</b> to revise the 2022-2023 budget to include a new budget category of “Trees” with an associated budget amount of £1,000. <b>All Agreed.</b>	<b>Clerk</b>																								
24.05.22	Cllr. Steer proposed, Cllr. Moody seconded and it was <b>RESOLVED</b> to approve the Zurich insurance premium quote for a five-year LTA at £897.95. <b>All Agreed.</b>																									
<b>11.</b>	<b>Children’s Playground</b>																									
25.05.22	Play inspection forms were handed to the Clerk for filing. All in order.																									
<b>12.</b>	<b>Recreation Ground &amp; Pavilion</b>																									
26.05.22	Cllr. Haigh had kept everyone up to date with the watering/weeding regime of the new Jubilee Grove. There had been some damage to one of the tree stakes so a circle of stones had been placed around the trees to protect them further.																									
27.05.22	Cllr. Moody proposed, Cllr. Steer seconded and it was <b>RESOLVED</b> to purchase a 40l Aquaroll water carrier at a cost of £30.42 plus VAT. <b>All Agreed.</b>																									
28.05.22	Cllr. Steer proposed, Cllr. Livall seconded and it was <b>RESOLVED</b> to purchase a quantity of mulch to place around the Jubilee Grove trees, up to a maximum of £30. <b>All Agreed.</b>	<b>LH</b>																								
29.05.22	The Clerk would register the Grove on the Queen’s Green Canopy website.	<b>Clerk</b>																								
30.05.22	It was agreed the Clerk would prepare a tender document (broken down into three parts) for the repainting (internally and externally) of the Pavilion - internal rooms/walls; internal floor (possibly rubberised paint); external walls.	<b>Clerk</b>																								
<b>13.</b>	<b>Woodland</b>																									
31.05.22	All in order.																									
<b>14.</b>	<b>Annual Village Assembly – 6<sup>th</sup> May 2022</b>																									
32.05.22	The notice and agenda had been posted for the AVA – a reminder would be advertised on social media.																									
<b>15.</b>	<b>Accounts for Payment</b>																									
33.05.22	The following invoices were confirmed as accurate and due for payment (ex VAT).																									
34.05.22	<table border="0"> <tr> <td>Mrs. P. Evans</td> <td>Clerk’s Salary – April (SO)</td> <td>£402.50</td> </tr> <tr> <td>Elite Cleaning</td> <td>Pavilion Cleans – April</td> <td>£65.00</td> </tr> <tr> <td>Miss. C. Haigh</td> <td>Aquaroll</td> <td>£30.42</td> </tr> <tr> <td>Rangeworthy Hall Fund</td> <td>Room Hire</td> <td>£12.00</td> </tr> <tr> <td>Zurich Municipal</td> <td>Annual Insurance</td> <td>£879.95</td> </tr> <tr> <td>KLH Landscaping</td> <td>Playground Grass Cut</td> <td>£45.00</td> </tr> <tr> <td>KLH Landscaping</td> <td>Jubilee Trees Planting</td> <td>£520.00</td> </tr> <tr> <td>Eon</td> <td>Pavilion Electricity (DD)</td> <td>£43.33</td> </tr> </table>	Mrs. P. Evans	Clerk’s Salary – April (SO)	£402.50	Elite Cleaning	Pavilion Cleans – April	£65.00	Miss. C. Haigh	Aquaroll	£30.42	Rangeworthy Hall Fund	Room Hire	£12.00	Zurich Municipal	Annual Insurance	£879.95	KLH Landscaping	Playground Grass Cut	£45.00	KLH Landscaping	Jubilee Trees Planting	£520.00	Eon	Pavilion Electricity (DD)	£43.33	
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35.05.22	Cllr. Moody proposed, Cllr. Livall seconded and it was <b>RESOLVED</b> that the above invoices be paid. Cllrs. Livall and Steer witnessed the invoices and signed the cheques. <b>All Agreed.</b>																									
<b>16.</b>	<b>Councillors Open Forum</b>																									
36.05.22	Cllr. Haigh would attend the forthcoming Frome Valley CEF.																									
37.05.22	Cllrs. noted two major planning applications – Chipping Sodbury Quarry extension to Yate Rocks and further development in Wickwar (Frith Lane).																									

38.05.22 | The Clerk would prepare a list of all Rangeworthy Parish Council minutes where | **Clerk**  
the issue of speeding had been discussed/debated.

The meeting closed at 8.56pm.

The next Meeting of Rangeworthy Parish Council would be held in the Lister Room of the Memorial Hall, commencing at 7.30pm on Tuesday 7<sup>th</sup> June 2022.

Signed \_\_\_\_\_

Date \_\_\_\_\_

## **RANGEWORTHY PARISH COUNCIL**

### **Clerk's Report - Agenda Item 7 Activities up to 1<sup>st</sup> May 2022**

1. A letter was received from a neighbour of the Memorial Hall requesting that the Parish Council trim back the hedge along their access track. The Clerk tried to telephone the residents (on the mobile number provided) but this just rang out. Therefore, the Clerk wrote to the residents advising the Parish Council was not responsible for the Hall, nor the hedge. The Clerk advised the Hall Trustees accordingly. The Hall Trustees advised the neighbour had already been in touch and the Trustees had already advised the neighbour they believed the Hall was not responsible for the hedge.
2. A telephone call had been received from a resident of Bagstone asking for the Parish Council to cut back a hedge along the footpath in Bagstone. Unfortunately, the resident did not leave a name. The Clerk has tried to contact the resident on the telephone number provided, but again this simply rings out. The hedge in question belongs to a private house and is therefore not the responsibility of the Parish Council.
3. The Clerk was advised by The Circuit that the defibrillator had been "used" on Friday 22<sup>nd</sup> April 2022 at 17:55 hrs. The status of the unit had therefore been changed to "unavailable". The Circuit recommended ascertaining whether the pads had been used before returning the status to "available". The Clerk checked the unit on Monday 25<sup>th</sup> April and it appeared it had not been touched. The Clerk emailed The Circuit to try and find out what had actually happened – no response has yet been received.
4. South Gloucestershire Council has undertaken a review of Parish Council owned bus shelters and requested confirmation that Rangeworthy Parish Council owned the shelters listed below. The Clerk had confirmed ownership and the shelters were insured by the Parish Council.

<b>Stop Ref:</b>	<b>Stop Name</b>	<b>Road Location</b>	<b>Direction</b>
0170SGB20794	Manor Road	Manor Road	S-bound
0170SGB20773	New Road	Wotton Road	S-bound
0170SGB20775	The Rose and Crown	Wotton Road	SW

5. Notification had been received from SGC of a Temporary Road Closure of New Road between the junctions of Gifford Close and The Grove, on 21<sup>st</sup> June 2022 for three days to facilitate a new water connection to the new houses being built. The Clerk had posted on the village Facebook forum and will do so again nearer the date as a reminder. Confirmation had been received that the road will be accessible for residents of those properties.
6. Two emails were received from residents commenting on the possible provision of average speed cameras through Rangeworthy – these emails were forwarded to Cllrs. for their information. Additionally, an email from the A&S Criminal Justice Unit Manager was forwarded to Cllrs. That email gave a figure of £100,000 to install average speed cameras.