

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE MEETING OF RANGEWORTHY PARISH COUNCIL HELD ON-LINE AT 7.30PM ON TUESDAY 6th APRIL 2021

Those Present

Councillors: Miss. W. Moody Miss. L. Haigh Mrs. M.J. Steer Mr. K. Livall Mr. D. Moore
Mrs. P.J. Evans (Clerk)
Cllr. C. Young Cllr. T. Clarke (South Glos. Council Representatives)

No members of the public were present.

The Chairman welcomed everyone to the meeting.

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the Agenda, members of the public were invited to raise any matters concerning the Parish.

A.04.21	There was no public participation.	<u>Action</u>
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The formal meeting of the Council then commenced as follows:-

1. Suspension of Standing Order 1j

01.04.21 Cllr. Steer proposed, Cllr. Moore seconded and it was **RESOLVED** to suspend Standing Order 1j. **All Agreed.**

2. Apologies for Absence

02.04.21 There were no apologies for absence.

Declarations of Interest Relating to Agenda Items

03.04.21 The Clerk declared a pecuniary interest in agenda item 9 point 5 and would leave the meeting during discussions.

4. Minutes of the Previous Meeting

04.04.21 Cllr. Livall proposed, Cllr. Moore seconded and it was **RESOLVED** to approve the minutes of Tuesday 2nd March 2021 as a true and accurate record of the proceedings. **All Agreed.** The Clerk would make arrangements for the Chairman to sign the minutes.

Clerk

5. South Gloucestershire Councillors Report

05.04.21 SGC Councillors had provided a written report which was noted by Parish Councillors. The report focused on the SGC Call for Sites exercise including the Berrows Mead site; Government's Statement on ending remote Local Authority Meetings; major investment to prevent flooding on local roads; COVID-19 vaccination for residents with learning difficulties; next phase of lifting COVID-19 restrictions.

06.04.21 Cllr. Haigh pointed out that access to the Berrows Mead field was actually via Berrows Mead and the potential 'ransom strip' was at The Grove. Additionally, the status of the field was that it had not been cultivated for over seventy years and could therefore be classed as 'semi-improved grassland'.

07.04.21 Cllr. Young would take up Cllr. Haigh's concerns regarding access to wound dressing clinics at Yate Minor Injuries centre.

CY

08.04.21 Cllr. Moody queried the recent Gazette story that SGC had purchased the Whirlpool site in Yate “to ensure local business can continue to survive”. SGC Cllrs. explained this was part of the Yate Town Master Plan and was considered necessary to ensure economic prosperity in that area. The inclusion of a cycle lane along Station Road in Yate had been a contentious issue and consideration was now being given to Station Road businesses having access to the Whirlpool car park.

09.04.21 Cllr. Clarke added that a High Court Challenge was being made against the Government’s decision not to extend the Coronavirus Act 2020 – the Challenge would be heard on 21st April 2021.

6. Clerk’s Report

10.04.21 The Clerk had submitted a written report, a copy of which is appended to these minutes.

11.04.21 In respect of item 2, following approval by all Cllrs the Clerk would send the email that had been prepared and circulated.

Clerk

7. Planning Matters

12.04.21 P20/01369/F | Land on the west side of Manor Road, Rangeworthy, BS37 7LR | Erection of a replacement agricultural building | NO OBJECTIONS.

13.04.21 For expediency, Parish Councillors agreed to respond to the following planning applications which had been received after issuing the April agenda -

14.04.21 P21/02355/F | The Paddocks, New Road, Rangeworthy, BS37 7QH | Installation of 2 no. front dormers to provide additional living accommodation | NO OBJECTIONS.

15.04.21 P21/02364/TRE | Oakfield House, Wotton Road, Rangeworthy, BS37 7LZ | Works to fell 2 no. Sycamore trees which are covered by SGTPO 14/17 dated 05/09/2017 | To OBJECT - The Parish Council remains shocked at the continued erosion of the Tree Preservation Order (SGTPO 14/17) attached to this site and wonders why South Gloucestershire Council bothered with an Order in the first place. The removal of these two mature Sycamores would significantly reduce the natural habitat for birds (including Woodpeckers as identified by the Silverback Arboricultural Report submitted), insects and small mammals. Rangeworthy Parish Council would reiterate their objections to a previous application (P20/10425/TRE) relating to these trees (T7 and T8). The Parish Council believes this application is contrary to the SGC Local Plan Policy L1 which states under point C that the amenity of the landscape is conserved and where possible enhanced. These two trees provide a significant contribution to the unique character of the development and form a unique vista in what is in actual fact, a rural setting. To remove these mature Sycamores would significantly alter and severely affect the character of the landscape and the distinctiveness of the surrounding habitat. In the Parish Council’s objection to the original application for this development (PT17/3698/O), it stated the development would have a “significant adverse impact on the existing landscape ...” This statement is being borne out by the developer’s continuous erosion of the flora in what was essentially a rural garden. Rangeworthy Parish Council strongly urges South Gloucestershire Council to refuse this application.

16.04.21 P21/ 00907/F | Laurel House, Wotton Road, Rangeworthy, BS37 7LX | Erection of single storey outbuilding to form office/play room | Amended plans received | NO OBJECTIONS.

8. Planning Decisions

17.04.21 P20/16784/F | Rose Cottage, Church Lane, Rangeworthy, BS37 7ND | Demolition of existing outbuilding. Erection of 1 no. dwelling with associated works | REFUSAL.

18.04.21 P20/23932/F | The Stables, Tanhouse Lane, Yate, BS37 7LP | Demolition of existing buildings. Erection of 4 no. detached dwellings and associated works | An Adjoining Parish Notification | REFUSAL.

19.04.21 P21/00358/F | Building at The Bristol Mineral Works, Limekiln Road, Yate, BS37 7QB | Installation of 2 no. batch-fed gasification biomass boilers | APPROVE WITH CONDITIONS.

20.04.21 P21/00444/TRE | 4 Waverley Close, Rangeworthy, BS37 7BF | Works to reduce lateral spread of 1 no. Oak tree by 1m on south side. Works to crown reduce 1 no. Oak tree by 2m and reduce lateral spread by 1.8m. Covered by SGTPO 03/12 dated 7th February 2012 | APPROVE WITH CONDITIONS.

21.04.21 P21/00600/F | Old Forge, Bagstone Road, Rangeworthy, GL12 8BD | Erection of a first-floor front extension to form additional living accommodation | APPROVE WITH CONDITIONS.

9. Financial Matters

22.04.21 The Clerk presented the monthly financial report and balances, which were noted by Parish Councillors.

23.04.21 The Clerk had completed the 2020/21 VAT return for submission to HMRC - £865.98.

24.04.21 The Clerk advised Cllrs that she had omitted to amend the standing order for her monthly salary payment following the Parish Council's adoption of the negotiated 2.75% pay increase for 2020 in November 2020 (minute 43.11.20 refers). An 'Amend Standing Order' mandate had been completed, signed by Cllrs. Moody and Livall and submitted to the bank to take effect from April 2021. Backdated pay amounted to £9.80 x 12 months = £117.60 and was included in Accounts for Payment.

25.04.21 One tender had been received for the Kidnapper Lane Grasskeep Tenancy for 2021 - £105.00. It was proposed by Cllr. Moody, seconded by Cllr. Livall and **RESOLVED** to accept this tender with the conditions that the tenant paid before occupancy and was reminded that only two horses were allowed on the field during the tenancy, and that the field was left in an acceptable condition at the end of the tenancy. The Clerk would also ensure a clause in the Grasskeep that the tenancy could be terminated (from either side) on one week's notice. **All Agreed.**

Clerk

26.04.21 Cllr. Moody proposed, Cllr. Steer seconded and it was **RESOLVED** to purchase an additional ten litter picking sticks. **All Agreed.** The Clerk would ensure the best price possible.

Clerk

27.04.21 The Clerk left the meeting and did not take part in discussions. Cllr. Moody proposed, Cllr. Steer seconded and it was **RESOLVED** to agree the 12 additional hours overtime for the Clerk during March at a cost of £138.00. **All Agreed.**

Additionally, the Parish Council would review the Clerk's Contract of Employment in July 2021 to determine the rate of pay for additional hours worked – eg time, time and a half. The Clerk was invited back to the meeting.

10. Accounts for Payment

28.04.21 The Clerk confirmed the following invoices as accurate and due for payment.

29.04.21	Mrs. P. Evans	Clerk's Salary – March	£392.70
	Elite Cleaning (SW) Ltd	Pavilion Cleans – March	£65.00
	Simply Gardens	Hedge Works, Woodland	£270.00
	South Glos Council	Ground Maintenance – Nov	£104.54
	Mrs. P. Evans	Zoom Monthly Subscription	£14.39
	Mrs. P. Evans	Backdated Salary 2020-21	£117.60
	Mrs. P. Evans	Overtime 12 hours	£138.00

30.04.21 Cllr. Moore proposed, Cllr. Livall seconded and it was **RESOLVED** that the above invoices be paid. **All Agreed.**

11. Children's Playground

31.04.21 Following detailed discussion on the merits of the three quotes received, Cllr Moody proposed, Cllr. Moore seconded and it was **RESOLVED** to approve the design and quote submitted by Playdale (Quotation No: 0000067630) for £14,782.00 (plus VAT). The quote provided for a Mini Playframe, Play Tractor and Tractor and Pony Seesaw. **All Agreed.** Before formally accepting the quote, the Clerk was asked to see if there was any room for negotiation regarding the delivery and installation costs.

12. Recreation Ground & Pavilion

32.04.21 The new soap and hand sanitiser dispensers had arrived and would be fitted as soon as possible.

33.04.21 RAFC had advised they were planning a 'friendly' match on Sunday 18th April 2021. The Clerk had advised RAFC the boiler replacement was in progress; therefore, the pavilion may not be available on that date, but the pitch would be available.

34.04.21 Cllr. Livall proposed, Cllr. Moody seconded and it was **RESOLVED** to retrospectively approve the P.J. Bryer quote for the replacement boiler and water tank at £6,557 plus VAT. **All Agreed.** The Contractor was already in the pavilion stripping out the old pipework in readiness for the new equipment. The Clerk advised that the fitting was free of charge.

35.04.21 The Clerk advised the Parish Council that a Youth Football Team from the Yate area was interested in using the pavilion and pitch for a season. The Clerk would liaise with RAFC to see if sharing the facilities was possible.

13. Woodland

36.04.21 All in order. The Clerk had started to make enquiries with local contractors regarding the installation of two new kissing gates at either end of the woodland/recreation ground wall and the refitting of both the woodland and recreation ground entrance gates. The installation of the new kissing gates would prevent dogs running unattended into the recreation ground. The woodland gate had dropped significantly and was now proving difficult to secure. It was noted that a new vehicular access gate might be needed from the woodland into the recreation ground.

15.	Parish Councillors Open Forum	
37.04.21	The Clerk had not yet progressed the verge licence request with SGC as the issues at the Pavilion had taken up much of her time in March.	Clerk
38.04.21	The possibility of reopening the Bookswap and the necessary protocols was discussed. This would be put on the May 2021 agenda for further discussion.	Clerk
39.04.21	Oak Tree (New Road/Wotton Road junction) - The Clerk would email SGC Tree Officers to advise the Parish Council would undertake a light trim of the tree as overhanging branches were now causing a potential injury to pedestrians. One resident had already caught their forehead on an overhanging branch.	Clerk

The next on-line meeting of Rangeworthy Parish Council would be held on Tuesday 4th May 2021, this being the Annual Parish Council Meeting, commencing at 7.30pm. The meeting closed at 9.45pm.

Signed

Date

RANGEWORTHY PARISH COUNCIL

Clerk's Report

Agenda Item 6

Activities up to 6th April 2021

1. The damaged safety rails at the end of the footpath to the recreation ground have been replaced by South Gloucestershire Council.
2. Following emails before Christmas from a resident concerned about the issue of speeding through the village, the Parish Council has again been contacted by the same resident. A detailed response was prepared by the Clerk addressing all the concerns raised by the resident, which was forwarded to Cllrs for their approval to send.
3. As reported previously, there has still only been one expression of interest from a resident regarding the re-establishment of a Speedwatch Group in the village.
4. Despite contacting SGC regarding the Oak tree at the junction of New Road and Wotton Road, nothing further has been heard.
5. SGC Planning Enforcement has been contacted about the potential breach of planning permission on New Road.
6. SGC has advised of a temporary road closure of Limekiln Road – a stretch which extends from its junction with Bully Lane in a northerly direction for a distance of 109m. This closure is to facilitate works to change the water supply from interim to permanent reinstatement. The Order will be operative from 27th April 2021 (for a maximum period of 18 months) but the work is only anticipated to take two days. This was posted to the Rangeworthy & Bagstone Facebook Forum for information.
7. No residents have contacted the Clerk/Parish Council regarding whether they wish an Annual Village Assembly to be held this year.

8. As reported previously, the powers relating to the Coronavirus Act 2020 will cease at midnight on Thursday 6th May 2021. Central Government (Luke Hall MP) has advised it will not be extending the Act beyond this date. Central Government is currently consulting with Local Authorities about how useful on-line meetings have been – a link to the consultation was forwarded to Cllrs. Being mindful that physical meetings will have to be reconvened, the Clerk contacted the Memorial Hall to ascertain availability of the main hall. Unfortunately, the Hall is booked out every weekday evening. More details of this are reported in the SGC Cllrs. Report. A great many rural Parish Councils are now struggling to find suitably sized venues to hold meetings after 6th May as a great many Parish Councils do not actually ‘own’ a building.